



REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 27 June 2012
	REFERENCE: RfQ12/00565

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 05 July 2012**.

Item	Generic Description [incl. Technical specifications, quality & safety standards, special features required]	Quantity
LOT 1	SERVER <ul style="list-style-type: none"> • Chassis: Tower, 600W Power Supply • Motherboard: 4x SATA2 3Gbps with RAID 0, 1, 5, 10, 2xPCI-E 2.0 slots, Integrated IPMI 2.0 with KVM, LAN. • CPU: 4 Cores, 3.0GHz, 8MB Cache (similar to Xeon). • RAM: 2 x 4Gb DDR3-1333 ECC; • HDD: 2 x 1TB HDDs; • USB ports: 2 frontal 2.0 USB slots on chassis; • DVD-RW; • Official warranty from manufacturer – min. 2 years, onsite. Must be covered by local authorized service center. 	1 (one) unit
	ROUTER <ul style="list-style-type: none"> • Mikrotik RB450 GPI (or similar product) 	1 (one) unit
LOT 2	SOFTWARE <ul style="list-style-type: none"> • Windows Small Business Server Standart 2011 SNGL OLP NL 5Clt 	1 (one) unit
	<ul style="list-style-type: none"> • WinSBCALSte 2011 SNGL OLP 5Lic NL DvcCAL 	2 (two) units
	<ul style="list-style-type: none"> • Kaspersky Antivirus for Mail Server 	1 (one) pack for 10 users
LOT 3	UPS <ul style="list-style-type: none"> • Power: 1500VA • Pure sine wave • Output Power Factor 0.8 • Programmable power management outlets • Boost and Buck AVR for voltage stabilization 	1 (one) unit

DISCLAIMER: Abovementioned technical specifications represent the minimum requirements. Bidders may offer equipment with higher or similar specifications that provide the same level of performance.

CONDITIONS	
Delivery Term (INCOTERMS 2010) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP <input checked="" type="checkbox"/> DAP
Delivery Place	65 A. Mateevici str. Chisinau, Moldova
Payment Terms	100% upon delivery
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input checked="" type="checkbox"/> Partial bids permitted <input type="checkbox"/> Partial bids not permitted
Quantity change	The UNDP reserves the right to modify the quantity by 25% of the tendered goods
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/content/undp/en/home/operations/procurement/how_we_operate.html

Please state	
Quantity discount and early payment discount	Shipping weight (kg) and volume (m ³)
Separate quote for estimated transportation & insurance charges	Name and address of authorized service in Moldova
Details on delivery period	
Details on any warranty/guarantee conditions	

REQUIREMENTS	
<u>Language:</u> All documentation, including installation and operating manuals shall be in:	
<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others: (<i>Romanian</i>)	
Electricity: Volt: 220,AC Hz: 50 type F (Schuko) plug	

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:

The quotation/offer shall contain the following:

- Company profile (short info up to 1 page);
- Detailed description of the offered goods;
- Quotation for each item in MDL, EUR or USD exclusive of VAT, excise and other duties or taxes (Evaluation shall be done in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline. Contract shall be signed with the winner in the currency of the offer. Payment to local suppliers will be done in MDL at the UN Operational Rate of Exchange on the day of payment.)
- Additional information as requested under the "Please state" section;
- Statement on adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above;
- Certificates of quality for the offered equipment;
- Statement or certificate of origin for the offered equipment;
- Offers shall be submitted in English or Romanian duly signed and stamped.

MINIMUM QUALIFICATION REQUIREMENTS:

- Minimum 1 year experience in the field;
- Availability of certificate of quality for the offered equipment;
- Availability of authorized service in Moldova;
- Adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above;
- Maximum delivery period not to exceed **15 working days** upon signature of contract;
- Minimum warranty period of 2 years for item 1.

Offers will be evaluated based on their responsiveness to the technical specifications and the

minimum qualification requirements, within the "either in or out" rule.

IMPORTANT NOTE: Delivered computer equipment shall be FCC compliant and shall be compatible with the Microsoft Hardware Compatibility List.

NAME, FUNCTIONAL TITLE: **Vitalie Iovita, Project Manager**

Signature:  DATE: 27.06.2012

CONTACT PERSON: Adrian Ermurache, Project Assistant (adrian.ermurache@undp.org)

CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau

SUBMISSION OF OFFERS:

Offers shall be marked with the note "**RfQ12/00565: Procurement of server and licenses for AFT Project**".

Offers shall reach the UNDP office not later than **05 July 2012, 16:30 (local time)**.

Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.

a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to:
**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:
tenders-Moldova@undp.org