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REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM: <u>Office equipment suppliers</u> <u>Audio/video equipment suppliers</u>	DATE: 15 June 2012
	REFERENCE: RFQ12/00560

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 28 June 2012.**

Item	Generic Description of goods (minimum)	Quantity	
1.	MULTIMEDIA LCD PROJECTOR	3 (three) items	
	Projection Method		- front
	Native resolution		- 1024 x 768
	Brightness:		- 2600 ANSI lumen
	Contrast ratio		- 2000:1
	Weight		- max. 3 kg.
	Projection size (diagonal) supported:		- 1m-7m
	Distance from screen		- 2-7m, or wider interval
	Eco-mode		- supported, lamp lifespan min. 5000 hrs in eco-mode
	Video Input signal		- PAL/NTSC
	Compatibility		- VGA to UXGA resolutions and 1080i, 1080p supported
	Interfaces:		- video-in (d-sub VGA, HDMI, s-video/composite), audio-in (RCA, 3.5mm jack)
	Noise		- max37 dB in normal working mode
	Operational Language		- English/Russian
Security	- Kensington lock slot		
Supplied Accessories	- remote controller, - power cable, - VGA cable, - nylon carrying case, - lens cap		
Supported OS:	- Microsoft Windows XP/Vista/7		
2.	MULTIMEDIA LCD PROFESSIONAL PROJECTOR	1 (one) item	
	Projection Method:		- Front
	Native resolution:		- 1024 x 768
	Brightness:		- 3500 ANSI lumen
	Contrast ratio:		- 2000:1
	Weight:		- max.4.5 kg.
Projection size (diagonal)	- 1m-7m		

	supported:		
	Distance from screen:	- 2-10m, or wider interval	
	Eco-mode:	- supported, lamp lifespan min. 4000 hrs in eco-mode	
	Video Input signal:	- PAL/NTSC	
	Compatibility:	- VGA to UXGA resolutions and 1080i, 1080p supported	
	Interfaces:	- video-in (2 x d-sub VGA, HDMI, s-video/composite), audio-in (RCA, 3.5mm jack, RJ45, USB 2.0)	
	Remote management via network:	- supported	
	Noise:	- max. 35 dB in normal working mode	
	Operational Language:	- English/Russian	
	Security:	- Kensington lock slot	
	Supplied Accessories:	- remote controller, - power cable, - VGA cable, - nylon carrying case, - lens cap	
	Supported OS:	- Microsoft Windows XP/Vista/7	
3.	MOUNTING BRACKET		
	Mounting:	- ceiling projector mount	
	Distance between mounting points:	- 500-600mm (ceiling to device) supported	
	Adjustable mounting points distance:	- 200mm interval or more	
	Rotation:	- 360 degrees horizontal, +/-15 degrees vertical	
	Maximum load:	- 15kg	
4.	PRESENTER		
	- Logitech Wireless Presenter R400, or equivalent		4 (four) items
5.	SECURITY CABLE		
	- Kensington lock cable with key locking mechanism or equivalent		4 (four) items

CONDITIONS	
Delivery Term (INCOTERMS 2010)	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> DAP Chisinau, Moldova
Delivery Place	131, 31 August 1989 Street, Chisinau, Republic of Moldova
Payment Terms	100% upon delivery
Delivery time	Up to 3 (three) weeks upon receipt of approved UNDP Purchase Order
Validity of Quotation	<input checked="" type="checkbox"/> 30 DAYS <input type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted (by full ITEMS only) <input checked="" type="checkbox"/> Partial bids not permitted

Quantity change	The UNDP reserves the right to modify the quantity by 25% of the tendered goods
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml

Please state (where appropriate)	
Quantity discount and early payment discount:	Availability of local service in countries of final destination (please indicate the contacts):
Details on any warranty/guarantee conditions:	Separate quote for estimated transportation & insurance charges:

Requirements		
Language: All documentation, including installation and operating manuals shall be in:		
<input checked="" type="checkbox"/> English	<input type="checkbox"/> French	<input type="checkbox"/> Spanish
<input checked="" type="checkbox"/> Others (Russian & Romanian optional)		
Electricity: 50/60 Hz	phase AC: 220-240V	Interface: Schuko plug (type F)

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:
The offer shall comprise the following documents (not subject to return upon evaluation):

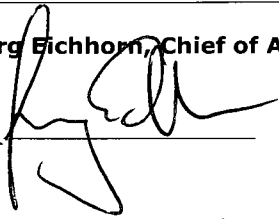
- ✓ Language of Offer – English, Romanian, Russian (preferably English)
- ✓ Additional information as requested under the “Please state” section;
- ✓ Quotation in MDL/USD/EUR exclusive of VAT (evaluation will be made in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline);
- ✓ Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above
- ✓ Certificates of quality
- ✓ Statement or certificate of origin

MINIMUM QUALIFICATION REQUIREMENTS:

- ✓ Conformation to the minimum specifications listed at the “General Description of Goods” above
- ✓ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above.
- ✓ Availability of certificates of quality
- ✓ Availability of warranty support in Moldova
- ✓ Minimum warranty period of 1 year
- ✓ Compatibility with Windows XP system

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the “either in or out” rule.

NAME, FUNCTIONAL TITLE: **Georg Eichhorn, Chief of Administration**

Signature:  DATE: 15/6/12

CONTACT PERSONS: Valentin Vataman, Logistics & Admin. Associate/EUBAM (valentin.vataman@undp.org)

CONTACT ADDRESS: 131, 31 August 1989 Street, Chisinau, MD-2012

SUBMISSION OF OFFERS:

Offers shall be marked with "**RFQ: Multimedia Projectors & Accessories / EUBAM**".
Offers shall reach the UNDP office not later than **28 June 2012, 16:30 (Moldova local time)**.

Offers can be submitted either in hard copy, or electronically.

a) Documents/offers in hard copy need to be addressed to:

**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:

tenders-Moldova@undp.org