

Questions & Answers [received via email]

Question: *In which area are the most of the target persons of the workshops specialized in (e.g. jurists, economists etc.)?*

Answer: This results from the topics listed in the ToR of the RfP. (Lawyers for the Trainings on legal approximation techniques, Lawyers and Economists for the Financial - economic substantiation of the legal drafts to ensure Oversight and Quality of the implementation, specialists in energy, consumer protection, transports etc. for the other trainings).

Question: *Which is their current level of knowledge in terms of general EU laws transposition tactics ?*

Answer: The level of knowledge has not been thoroughly evaluated. But it is important to mention few facts: recent Moldovan National Plan for Legal Approximation for the last 2 years has been implemented with great difficulties. Government Decision on legal approximation is outdated; the new Methodology on Legal approximation (dates from 2010) is not mandatory and is rarely used by the legal drafters

Question: *In the RfP, the workshops # 1,2,3,4 has two same topics. Does this mean that the beneficiarieras are different ?*

Answer: Yes, indeed – the topics are the same. This is related to the fact that the trainings on legal approximation and the trainings on the financial - economic substantiation of the legal drafts are intended for about 200 public servants involved in the process of harmonization of Moldovan legislation to the EU. The trainers are expected to present the same topic (same presentation) but to provide relevant examples of EU sectoral legislation – depending on the sectors from which the participants are invited. Some participants (representatives of the Parliament, Ministry of Foreign Affairs and European Integration, Centre for Legal Approximation, Ministry of Finance and somewhere Ministry of Economy) shall be permanently present, due to their role in the overall process.

Question: *How long do you realistically expect the selection procedure to take?*

Answer: It depends on the complexity/ number of received proposals (to be evaluated), but as mentioned in the RfP, page 4 " *Proposals shall remain valid for sixty (60) days after the date of Proposal submission prescribed by the procuring UNDP entity, pursuant to the deadline clause. A Proposal valid for a shorter period may be rejected by the procuring UNDP entity on the grounds that it is non-responsive.*"

Question: *We are a consortium consisting of two organizations. Do we need to submit two separate profiles (one for each partner), or just the profile of the leading company or should we summarize the profile of both organizations into one text?*

Answer: According to the RfP (page 16, point g.) "*Applicants will submit company profile*" - therefore it is requested to send both companies profiles. Moreover, a short description of collaboration between companies will be much appreciated.

Question: *Is there any budget limit for this activity ?*

Answer: There is a budget allocated for this activity, which can not be disclosed. The bidders must present their technical proposal in accordance with the requirements stipulated in the solicitations documents (ToR, Instruction to Offerors, Concept and Technical Requirement, etc.) and, separately, a financial proposal to cover the works proposed in the technical one. The winner will be evaluated against the evaluation criteria described in the solicitation documents, and the winning proposal shall present the best combination of quality and price.

Question: *Is there a deadline for asking for further clarifications?*

Answer: Please see page 2 from RfP, point 4 "*Clarification of solicitation documents. A prospective Offeror requiring any clarification of the Solicitation Documents may notify the procuring UNDP entity in writing at the organization's mailing address or fax number indicated in the RFP. The procuring UNDP entity will respond in writing to any request for clarification of the Solicitation Documents that it receives earlier than two weeks prior to the deadline for the submission of Proposals.*" Considering that **March 4, 2011** is the deadline for submission of offers, **February 18, 2011** is the last day for any clarification of solicitation documents.