

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: <i>24 August 2010</i>
	REFERENCE: <i>2010-08-24, 01</i>
	Project Title: <i>Women Economic Empowerment - 00073225</i>

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **12:30 (local time) on 7 September 2010.**

Item	Generic Description	Specifications
1	4X4	<ol style="list-style-type: none"> 1. Left Hand Drive 2. Engine capacity 3. Fuel type 4. Seating capacity 5. Manufacture year: 6. Output: 7. Gearbox: 8. Equipage 9. Color: 10. Safety 11. Lock 12. Steering 13. Windows 14. Air conditioning 15. Additional features
		At least 2.5 l or more; 4WD or 4AWD systems gasoline 5 seats (including driver) 2010 min 150 HP 5 speed automatic First aid kit; fire extinguisher; full-size spare wheel Light color, preferred WHITE or SILVER Front, Side and Curtain (1st and 2nd row) SRS Airbags, ABS with EBD Central lock Power steering Power windows Climate control Heating on the rear window and mirrors, fog lamps

Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> CIP 60 calendar days	CONDITIONS
Delivery Place	131, 31 August 1989 Street, MD-2012 Chisinau, Moldova	
Payment Terms	100% upon delivery	
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS	
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted	
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml	

Please State
Name and contact details of the Company (with indication of contact person)

Name and address of authorized service in Chisinau, Moldova

Warranty details not less than 3 years

Details on delivery period (max 60 days)

Specifications of the offered vehicle vis-à-vis 13 specifications listed in the table above.

REQUIREMENTS

Language: All documentation, including installation and operating manuals shall be in:

English

French

Spanish

Others: Romanian/Russian

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:

The quotation/offer shall contain the following:

- 1) Company profile (general information about the company up to 2 pages, including info about authorised service);
- 2) Detailed description of the offered vehicle (including photos);
- 3) Quotation in MDL (other currencies shall be converted into MDL at the UN Operational Rate of Exchange on the day of competition deadline);
- 4) Statement or certificate of origin for the offered vehicle;
- 5) Additional information as requested under the "Please state" section;
- 6) Statement on adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above;
- 7) Offers shall be presented in English or Romanian/Russian.

MINIMUM QUALIFICATION REQUIREMENTS:

- 1) Minimum 3 years experience in the field;
- 2) Adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above;
- 3) Availability of authorised service in Chisinau, Moldova;
- 4) Minimum 3 years warranty;

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Natalia Galat, UNIFEM CIS SRO Operations Manager**

Signature: *galat* Date: *23 aug 10*

CONTACT PERSON: Corneliu Eftodi (corneliu.eftodi@unifem.org)

SUBMISSION OF OFFERS:

Offers shall be marked with the note "**RFQ: Vehicle for WEE/UNIFEM Moldova**".

Offers shall reach the UNDP Moldova office not later than **7 September 2010, 12:30 (local time)**.

Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.

a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to:
UNIFEM WEE Programme/UNDP Moldova
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: UNIFEM WEE Programme Moldova

b) Offers sent electronically need to be addressed to the following e-mail address:
galina.corgoia@unifem.org and natalia.galat@unifem.org