



Moldova

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 28 July 2010
	REFERENCE:

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 13 August 2010**.

Item	Generic Description [incl. Technical specifications, quality & safety standards, special features required]	Quantity
1.	<p>Vehicle 4x4 Left Hand Drive 7 seats (including driver) Manufacture year: 2010 Fuel type: diesel Engine: 2000-3000 cm³ Output: min 140 HP Gearbox: Manual or automatic tiptronic Equipage: First aid kit; fire extinguisher, full-size spare wheel; Power windows, power steering; Fog lamps; Central locking remote control; Alarm system; "Bad roads" pack; ABS and Front and passengers airbags; Air conditioner or climate-control Rubber floor Fabric chairs (front and back) Small table included in the back of the car Heating on the windows and mirrors Additional features: CD-player</p>	1 (one) pc

CONDITIONS	
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> CIP
Delivery Place	131, 31 August 1989 Street, MD-2012 Chisinau, Moldova
Payment Terms	100% upon delivery
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted
Quantity change	The UNDP reserves the right to modify the quantity by 25% of the tendered goods
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml

Please state
Quantity discount and early payment discount:
Name and address of authorized service in Chisinau, Moldova
Details on any warranty/guarantee conditions:
Details on delivery period

REQUIREMENTS
<u>Language:</u> All documentation, including installation and operating manuals shall be in:
<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others: Romanian

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:
 The quotation/offer shall contain the following:


- Company profile (general information about the company up to 2 pages, including info about authorised service);
- Detailed description of the offered vehicle (including photos);
- Quotation in MDL exclusive of VAT (other currencies shall be converted into MDL at the UN Operational Rate of Exchange on the day of competition deadline);
- Statement or certificate of origin for the offered vehicle;
- Additional information as requested under the "Please state" section;
- Statement of adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above.
- Offers shall be presented in English or Romanian.

MINIMUM QUALIFICATION REQUIREMENTS:

- Minimum 3 years experience in the field;
- Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above;
- Availability of authorised service in Chisinau, Moldova;
- Minimum 2 years warranty.

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Matilda Dimovska, Resident Representative a.i.**

Signature:  DATE: 29.07.2010

CONTACT PERSON: Corneliu Martiniuc, JILDP Finance Associate (corneliu.martiniuc@undp.org)
 CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau

SUBMISSION OF OFFERS:
 Offers shall be marked with the note "**RfQ: Vehicle for JILDP**".
 Offers shall reach the UNDP office not later than **13 August 2010, 16:30 (local time)**.

Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.

a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to:
**UNDP Moldova,
 131, 31 August 1989 Street, MD-2012 Chisinau
 Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:
tenders-Moldova@undp.org