



Moldova

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 17/06/2010
	REFERENCE: RfQ10/00178

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 1 July 2010**.

Item	Generic Description	Quantity
Waterproof Works on UN House Roof		
1.	<p>Building no.1 <u>Stack of chimney:</u> Waterproofing of stacks of chimneys, of their abergement and of the flashing parts. <u>Valleys:</u> Verification of the zinc gutter (junction between two bridges of the roof) and re-alignment of tiles around the valleys. <u>Ridge and hip tiles:</u> Replacement of the existing ridge and hip tiles with new tiles. <u>Gutters:</u> Checking of the gutters. <u>Antennas:</u> Waterproofing of the antenna masts. <u>Skylight ventilations (roof):</u> Repairs to windows' attic ventilation in order to prevent infiltration of rainwater.</p>	as per detailed description of works attached (Annex 1)
2.	<p>Building no.2 <u>Couvertines parapet:</u> Replacing zinc couvertines covering the walls in excess of the two gable roof on both sides of the building. <u>Sealing of skylights:</u> Correct the state of the seal around all windows, roof, and any defects in the roof with felt bitumen, in order to avoid the infiltration of rainwater or melting snow, even in case of strong wind. <u>Gutters:</u> Replacing gutters with new ones, all along both sides of the building. <u>Ridge tiles and ventilation:</u> Replacement of existing ridge tiles with new tiles. <u>Placement of around 20 ventilation tiles.</u></p>	
3.	<p>Building no.3 <u>Imitation tile panels:</u> Replacement of certain sheets in imitation tile, and checking of the under roof, ridge battens, the plaster fillings, the couvertines and the valleys. <u>Stocks of chimneys:</u> Sealing of the stocks of chimneys, of its abergements and its band of plaster filling. <u>Gutters, banks and plaster filling:</u> Checking of the gutters, banks and the plaster fillings in general.</p>	

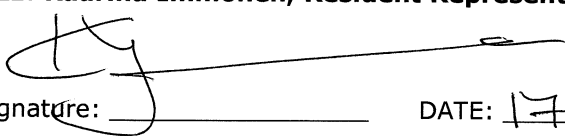
Offerors are invited to visit the UN House during the period of 21-30 June 2010 in order to assess the current situation and make the necessary measurements, in order to be able to produce a detailed proposal and bill of quantities. For scheduling a visit, please contact Radu Dusciac, Procurement Associate, at radu.dusciac@undp.org.

CONDITIONS	
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input checked="" type="checkbox"/> CPT <input type="checkbox"/> CIP
Delivery Place	UN House, 131, 31 August 1989 Street, MD-2012 Chisinau, Moldova
Payment Terms	20% advance payment; intermediate tranches; 10% upon commissioning of works
Validity of Quotation	<input checked="" type="checkbox"/> 30 DAYS <input type="checkbox"/> 60 DAYS

Preliminary Examination - Completeness of quotation.	<input checked="" type="checkbox"/> Partial bids permitted by Items and by type of works required
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml

Please state
Quantity discount and early payment discount
Details on any warranty/guarantee conditions

REQUIREMENTS
<p>QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS: The quotation/offer shall contain the following:</p> <ul style="list-style-type: none"> • Company profile (short info up to 2 pages); • Copy of company's registration certificate; • Copy of license attesting the right to carry out construction/renovation activity; • Copy of licenses for the requested types of works; • Delivery schedule; • Detailed proposal and Bill of Quantities (prices shall include VAT); • 2 recommendation letters; • Additional information as requested under the "Please state" section; • Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above. <p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Experience in the construction (preferably roof repair) field – minimum 2 years; • Availability of a license for carrying out construction and renovation works in Moldova; • Availability of licensed specialists for the requested types of works; • Maximum service delivery – 30 calendar days; • Warranty period – minimum 5 years; • Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above. <p>Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.</p>

<p>NAME, FUNCTIONAL TITLE: Kaarina Immonen, Resident Representative</p> <p style="text-align: center;">  Signature: _____ DATE: <u>17 June 2010</u> </p> <p>CONTACT PERSON: Radu Dusciac, Procurement Associate (radu.dusciac@undp.org)</p> <p>CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau</p> <p>SUBMISSION OF OFFERS: Offers shall be marked with the note "RfQ: UN House Roof". Offers shall reach the UNDP office not later than <u>1 July 2010, 16:30 (local time)</u>.</p> <p>Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.</p> <p>a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau Attention: Registry Office/Procurement</p> <p>b) Offers sent electronically need to be addressed to the following e-mail address: <u>tenders-Moldova@undp.org</u></p>
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