

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 15 September, 2009
	REFERENCE: <i>2009-09-16.3</i>

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 22 September 2009.**

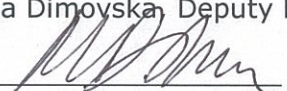
Item	Generic Description	Quantity
1.	<p>Vehicle 4x4</p> <ul style="list-style-type: none"> 1) Left Hand Drive 2) 5 seats (including driver) 3) Manufacture year: 2008-2009 4) Fuel type: gasoline 5) Engine: min 2000 cm3 6) Gearbox: Mechanical OR Automatic 7) Equipage: First aid kit; fire extinguisher; full-size spare wheel 8) Power windows, power steering 9) Control display (temperature, fuel consumption, time) 10) Front lamps washing system 11) Anti-fog lamps 12) Central locking remote control 13) Alarm system 14) "Bad roads" pack 15) Front seats heating system 16) ABS and 2 airbags (driver and front passenger) 17) Air conditioner or climate-control 18) Immobilizer 19) CD-MP3 player 20) 4 winter tires with light alloy disks 	1 (one) pc

CONDITIONS	
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> CIP
Delivery Place	131, 31 August 1989 Street, MD-2012 Chisinau, Moldova
Payment Terms	100% upon delivery
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml

ee

Please state
Quantity discount and early payment discount
Name and address of authorized service in Chisinau, Moldova
Details on any warranty/guarantee conditions.
Details on delivery period

REQUIREMENTS
<p>Language: All documentation, including installation and operating manuals shall be in: <input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others: Romanian</p>
<p>QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS: The quotation/offer shall contain the following:</p> <ol style="list-style-type: none"> 1) Company profile (general information about the company up to 2 pages, including info about authorised service); 2) Detailed description of the offered vehicle (including photos); 3) Quotation in MDL <i>exclusive of VAT</i> (other currencies shall be converted into MDL at the UN Operational Rate of Exchange on the day of competition deadline); 4) Statement or certificate of origin for the offered vehicle; 5) Additional information as requested under the "Please state" section; 6) Statement on adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above; 7) Offers shall be presented in English or Romanian.
<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ol style="list-style-type: none"> 1) Minimum 3 years experience in the field/presence on the market; 2) Adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above; 3) Availability of authorised service in Chisinau, Moldova; 4) Minimum 2 years or 100,000 km warranty; 5) Delivery period – 1 month. <u>Availability in stock would be an advantage.</u> <p>Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.</p>

<p>NAME, FUNCTIONAL TITLE: Matilda Dimovska, Deputy Resident Representative</p> <p style="text-align: center;">Signature:  DATE: <u>16.09.2009</u></p>
<p>CONTACT PERSON: Diana Schirca, Operations Manager (diana.schirca@undp.org)</p> <p>CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau</p>
<p>SUBMISSION OF OFFERS: Offers shall be marked with the note "<u>RfQ: Vehicle for SCST</u>". Offers shall reach the UNDP office not later than <u>22 September 2009, 16:30 (local time)</u>.</p> <p>Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.</p> <p>a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau Attention: Registry Office/Procurement</p> <p>b) Offers sent electronically need to be addressed to the following e-mail address: <u>tenders-Moldova@undp.org</u></p>