



Moldova

**REQUEST FOR QUOTATION (RFQ)**

NAME & ADDRESS OF FIRM:	DATE: <b>25 February 2009</b>
	REFERENCE: <i>2009-02-26.13</i>

Dear Sir / Madam:


You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 2 March 2009**.

Item	Generic Description	Quantity
1.	<b>Printing on vinyl (billboards)</b> , size 18 sq.m. (3m x 6m)	12 (twelve)
2.	<b>Printing on vinyl (street liners)</b> , size 9.8 sq.m. (7m x 0.7m, 2 sides)	6 (six)
3.	<b>Printing on backlit</b> , size 2.22 sq.m (1.82m x 1.22 m) or, alternatively, <b>on flex</b> , size 2.00 sq.m. (2.00m x 1.00 m) <i>[price quotations for this item will be evaluated on per sq.m. basis]</i>	20 (twenty)
4.	<b>Rent of billboards 1 side</b> , size 18 sq.m. (3m x 6m), lighting and installation included – period 4 weeks (09.03.2009 – 05.04.2009) <u>Locations:</u> Balti, the main street – 2 units Comrat, the main street – 2 units Cahul, the main street – 2 unit Orhei, the main street – 1 unit Soroca, the main street – 1 unit Edinet, the main street – 1 unit Taraclia, the main street – 1 unit ( <i>other district centers admissible</i> ) Rezina, the main street – 1 unit ( <i>other district centers admissible</i> ) Causeni, the main street – 1 unit ( <i>other district centers admissible</i> )	12 (twelve)
5.	<b>Rent of lights-box 1 side</b> , size 2.22 sq.m. (1.82m x 1.22m) or, alternatively, <b>light-box on stand 1 side</b> , size 2.00 sq.m. (2.00m x 1.00 m), lighting and installation included <i>[price quotations for this item will be evaluated on per sq.m. basis]</i> – period 4 weeks (09.03.2009 – 05.04.2009) <u>Locations:</u> Chisinau, around Moldovan State University (Kogalniceanu str., Mateevici str., and adjacent areas) – 2 units Chisinau, around Moldovan State University, Law Department (Calea Iesilor str., and adjacent areas) – 1 unit Chisinau, around Moldovan Technical University (bd.Moscovei, and adjacent areas) – 1 unit Chisinau, around Moldovan Technical University (bd. Stefan cel Mare, and adjacent areas) – 1 unit Chisinau, around Moldovan State Medical University (bd.Stefan cel Mare, and adjacent areas) - 2 units Chisinau, around Academy of Economic Studies (P.Rares str., and adjacent areas) – 2 units Chisinau, around State Pedagogic University (I.Creanga str., and adjacent areas) – 2units Chisinau, around State Agriculture University (Petricani str., and adjacent areas) – 2 units Chisinau, around ULIM (V.Pircalab str., and adjacent areas) – 2 units Chisinau, around University "Perspectiva" (bd. Alba-Iulia, and adjacent areas) – 2 units Chisinau, around Academy of Arts (Mateevici str., and adjacent areas) – 2 units Chisinau, around Tiraspol State University (Iablocikin str., and adjacent areas) – 1 unit <i>Equivalent locations popular among Chisinau students (for example, bus stops) are also admissible.</i>	20 (twenty)

6.	<b>Placement of over-the-street liners 2 sides</b> , 9.8 sq.m. (7m x 0.7m) period 4 weeks (09.03.2009 – 05.04.2009) <u>Locations:</u> Chisinau, Stefan cel Mare bd. near Patria cinema – 1 unit Chisinau, Stefan cel Mare bd. near Gemenii shopping center – 1 unit Chisinau, Stefan cel Mare bd. near UNIC shopping center – 1 unit Chisinau, Stefan cel Mare bd. near Mayor office – 1 unit Chisinau, Cantemir bd. near Central Train Station – 1 unit Chisinau, Stefan cel Mare bd. near Kentford – 1 unit	6 (six)
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<b>CONDITIONS</b>	
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> CIP
Delivery Place	Chisinau, str.Alecsandri 119, of.118 (Items 1,2,3) Respective placement locations (Items 4,5,6)
Payment Terms	100% upon delivery and installation
Validity of Quotation	<input checked="" type="checkbox"/> 30 DAYS <input type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input checked="" type="checkbox"/> Partial bids permitted (by Items) <input type="checkbox"/> Partial bids not permitted
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services <a href="http://www.undp.org/procurement/operate.shtml">http://www.undp.org/procurement/operate.shtml</a>

<b>REQUIREMENTS</b>	
<b>QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:</b>	
The quotation/offer shall contain the following:	
<ul style="list-style-type: none"> <li>• Company profile (in brief);</li> <li>• For Items 4,5,6: indicate exact location of billboards, light-boxes and over-the-street liners (location scheme or photo is a plus);</li> <li>• Quotation for each item in MDL exclusive of VAT (other currency shall be converted into MDL at the UN Operational Exchange Rate on the day of competition deadline);</li> <li>• Statement of adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above;</li> <li>• Offers shall be presented in English or Romanian.</li> </ul>	
<b>MINIMUM QUALIFICATION REQUIREMENTS:</b>	
<ul style="list-style-type: none"> <li>• Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms;</li> <li>• 1 year experience in provision of similar services;</li> <li>• For all items: delivery period shall not exceed 7 calendar days.</li> </ul>	
Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.	

NAME, FUNCTIONAL TITLE	<b>Diana Schirca, Operations Manager</b>
Signature	 DATE: <u>25.02.2009</u>
CONTACT PERSON:	Veaceslav Balan, Project Manager ( <a href="mailto:veaceslav.balan@undp.org">veaceslav.balan@undp.org</a> )
CONTACT ADDRESS:	UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau
<b>SUBMISSION OF OFFERS:</b>	
Offers shall be marked with the note " <b>RfQ: Printing and Advertisement Services</b> ".	
Offers shall reach the UNDP office not later than <b>2 March 2009, 16:30 (local time)</b> .	
Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.	
a)	Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to: <b>UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau Attention: Registry Office/Procurement</b>
b)	Offers sent electronically need to be addressed to the following e-mail address: <b><a href="mailto:tenders-Moldova@undp.org">tenders-Moldova@undp.org</a></b>