



Moldova

REQUEST FOR QUOTATION (RFQ)

| | |
|-------------------------|--------------------------------|
| NAME & ADDRESS OF FIRM: | DATE: 23 February 2009 |
| | REFERENCE: <i>2009-02-23.3</i> |

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 02 March 2009**.

| Item | Generic Description | Quantity |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1. | Notebook Processor <i>similar to</i> Intel Core 2 Duo processor P9500 or T9400; RAM 4GB; HDD 160GB; 14.1" TFT WXGA+; DVD+/-RW; modem; Ethernet 10/100/1000; ports: VGA, S-video, IEEE 1394, 3 USB 2.0, RJ-11, RJ-45; wireless 802.11 b/g; Bluetooth; Microsoft Windows Vista Business 32 with downgrade to Windows XP Professional 32, English; docking connector; case; weight up to 2.3kg | 9 (nine) |
| 2. | Docking station for pos.1 4 USB 2.0 ports, Ethernet & modem pass-through, 2 PS/2 ports, serial & parallel connectors, S-Video, VGA, DVI & audio ports | 9 (nine) |
| 3. | Monitor stand for pos.1 | 9 (nine) |
| 4. | USB English-US/Russian Keyboard for pos.1 | 9 (nine) |
| 5. | USB optical mouse for pos.1 | 9 (nine) |
| 6. | Monitor 19" widescreen LCD monitor, DVI, 1440X900 | 9 (nine) |
| 7. | UPS <i>Similar to</i> APC Back-UPS CS 500VA | 9 (nine) |

| CONDITIONS | |
|------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Delivery Term (INCOTERMS 2000) & Place | <input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> CIP |
| Delivery Place | 131, 31 August 1989 Street, MD-2012 Chisinau, Moldova |
| Payment Terms | 100% upon delivery |
| Validity of Quotation | <input checked="" type="checkbox"/> 30 DAYS <input type="checkbox"/> 60 DAYS |
| Preliminary Examination - Completeness of quotation. | <input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted |
| Quantity change | The UNDP reserves the right to modify the quantity by 25% of the tendered goods |
| General Terms and Conditions | UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml |

| Please state | |
|---------------------------------------------------|--|
| Details on any warranty/guarantee conditions | |
| Details on delivery period | |
| Name and address of authorized service in Moldova | |

Y. J. J.

[Signature]

REQUIREMENTS

Language: All documentation, including installation and operating manuals shall be in:

English French Spanish Russian, Romanian (optional)

Electricity: Volt: 220, AC Hz: 50 type F ('Schuko') plug

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:

The quotation/offer shall contain the following:

- Company profile (brief information);
- Quotation for each item in MDL exclusive of VAT (other currencies shall be converted into MDL at the UN Operational Rate of Exchange on the day of competition deadline);
- Additional information as requested under the "Please state" section;
- Statement of adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above;
- Certificates of quality for the offered equipment;
- Offers shall be presented in English or Romanian.

MINIMUM QUALIFICATION REQUIREMENTS:

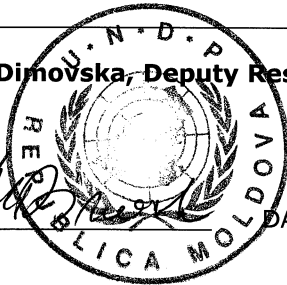
- Availability of Certificates of quality for the offered equipment;
- Minimum warranty of 3 years for items 1 & 6;
- Maximum delivery period not to exceed 21 working days upon signature of contract;
- Availability of authorized service in Moldova;
- Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above.

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

IMPORTANT NOTE: Delivered computer equipment shall be FCC compliant and shall be compatible with the Microsoft Hardware Compatibility List.

NAME, FUNCTIONAL TITLE: **Matilda Dimnovska, Deputy Resident Representative**

Signature:  DATE: 23-02-2009



CONTACT PERSON: Valentin Turcan, ICT Associate (valentin.turcan@undp.org)

CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau

SUBMISSION OF OFFERS:

Offers shall be marked with the note "**RfQ: IT Equipment for UNDP**".

Offers shall reach the UNDP office not later than **02 March 2009, 16:30 (local time)**.

Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.

a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to:

**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:

tenders-Moldova@undp.org