

REQUEST FOR QUOTATION (RFQ)

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|---|--------------------------------|
| NAME & ADDRESS OF FIRM: Software & IT suppliers | DATE: 28 September 2009 |
| | REFERENCE: <i>2009-09-28.7</i> |

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 15 October 2009**.

| Item | Generic Description of goods | Quantity |
|---------------------------------|--|-----------|
| LOT 1 (ENGLISH VERSIONS) | | |
| 1 | Acronis® Backup & Recovery™ 10 Server for Windows (license) | 8 |
| 2 | Acronis® Backup & Recovery 10 Advanced Workstation (license) | 10 |
| LOT 2 (ENGLISH VERSIONS) | | |
| 3 | Windows Server Standard 2008 (open license with 5 CAL for non-profit use) | 3 |
| 4 | Windows Server Standard 2008 (only CAL with the following packs: 2 packs for 40 users, 3 packs for 5 users (40/40/5/5/5)) | 1 |
| LOT 3 (ENGLISH VERSIONS) | | |
| 5 | Lingvo X3 Multilanguage (license) | 60 |
| 6 | WinRAR latest version (v3.90 compatible license for 30 computers) | 1 |
| 7 | AVG Antivirus Network Edition (15 PACK) | 1 |

| CONDITIONS | |
|---|--|
| Delivery Term (INCOTERMS 2000) | <input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> DDU Chisinau, Moldova |
| Delivery Place | 131, 31 August 1989 Street, Chisinau, Republic of Moldova |
| Payment Terms | 100% upon delivery |
| Delivery time | Up to 3 (three) weeks upon receipt of approved UNDP Purchase Order |
| Validity of Quotation | <input checked="" type="checkbox"/> 30 DAYS <input type="checkbox"/> 60 DAYS |
| Preliminary Examination - Completeness of quotation | <input checked="" type="checkbox"/> Partial bids permitted (by LOTs - for LOT1 & LOT2) <input checked="" type="checkbox"/> Partial bids permitted (by Items - for LOT3) |
| Quantity change | The UNDP reserves the right to modify the quantity by 25% of the tendered goods |
| General Terms and Conditions | UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml |

Please state

Quantity discount and early payment discount:

Details on warranty/guarantee conditions:

Separate quote for estimated transportation & insurance charges:

Requirements

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:

The offer shall comprise the following documents (not subject to return upon evaluation):

- ✓ Company profile (brief information)
- ✓ Language of Offer – English, Romanian or Russian
- ✓ Additional information as requested under the "Please state" section
- ✓ Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above
- ✓ Copy of company's registration certificate

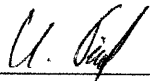
MINIMUM QUALIFICATION REQUIREMENTS:

- ✓ Conformation to the **minimum** specifications listed at the "General Description of Goods" above
- ✓ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above
- ✓ Maximum delivery terms – 3 weeks

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Uwe Federsel, Head of EUBAM Administration**

Signature: _____



DATE: _____

25/09/13

CONTACT PERSONS: Vladimir Babii, Logistics & Admin. Associate/EUBAM (vladimir.babii@undp.org)
Iihom Muhomediev, Procurement Specialist/EUBAM (iihom.muhomediev@undp.org)

CONTACT ADDRESS: 131, 31 August 1989 Street, Chisinau, MD-2012



SUBMISSION OF OFFERS:

Offers shall be marked with "**RFQ: Software / EUBAM 6**".

Offers shall reach the UNDP office not later than **15 October 2009, 16:30 (Moldova local time)**.

Offers can be submitted either in hard copy, or electronically.

a) Documents/offers in hard copy need to be addressed to:

**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:

tenders-Moldova@undp.org

