United Nations Development Programme
Programul Națiunilor Unite pentru Dezvoltare

Minutes of the
Pre-bidding Conference
LTA for IT Equipment for UNDP Moldova
23 June 2009, 14:00
UN House Conference Room

1. Please, note the amendments made to LOT 2:

In Items 3 and 4, under Accessories, docking station/media base ports – delete port 1394:

	LOT 2	
3.	**NOTEBOOK – PORTABLE (Warranty: 3 years)**	
	CPU	*Dual-Core Processor* (2.53 GHz / 1066 MHz)
	RAM	2 GB
	HDD	160 GB
	LCD display	14.1 WXGA and Integrated Web Camera
	Wired network	Ethernet 10/100/1000
	Wireless conn.	Wi-Fi (802.11 a/b/g), Bluetooth
	Optical drive	DVD+/-RW
	Sound card	Integrated
	Ports	4 USB 2.0; 1 IEEE 1394; 1 RJ-11; 1 microphone in; 1 headphone; 1 docking connector; 1 external VGA monitor; 1 RJ-45
	Slots	1 Type I/II PC card
	Pointing device	Touchpad
	Modem	56.6k
	Battery	6-Cell Lithium-Ion
	Weight	Up to 2.2 kg
	Accessories	USB 2.0 memory stick 8 GB; Bag; USB Keyboard, US English/Russian; USB optical mouse with scroll wheel; Docking station, USB 2.0, ~~1394~~, RJ-45, VGA, DVI; Monitor stand; Auto/Air/AC adapter
	OS	Microsoft Windows Vista Business with downgrade to Windows XP Professional, English
4.	**NOTEBOOK – ULTRA-PORTABLE (Warranty: 3 years)**	
	CPU	*Dual-Core Processor* (1.4 GHz / 800 MHz)
	RAM	2 GB
	HDD	120 GB, 5400 rpm
	LCD display	12.1 WXGA and Integrated Web Camera
	Wired network	Ethernet 10/100/1000
	Wireless conn.	Wi-Fi (802.11 a/b/g), Bluetooth
	Optical drive	DVD+/-RW (internal or external)
	Sound card	Integrated
	Ports	2 USB 2.0;

		1 IEEE 1394; 1 RJ-11; 1 microphone in; 1 headphone/line-out; 1 docking connector; 1 external VGA monitor; 1 RJ-45
	Slots	1 Type I/II PC card
	Pointing device	Touchpad
	Modem	56.6k
	Battery	6-Cell Lithium-Ion
	Weight	Up to 1.6 kg
	Accessories	USB 2.0 memory stick 8 GB; Bag; USB Keyboard, US English/Russian; USB optical mouse with scroll wheel; Media base with built in DVD+/-RW optical drive USB 2.0, 1394, RJ-45, VGA, DVI; Auto/Air/AC adapter
	OS	Microsoft Windows Vista Business with downgrade to Windows XP Professional, English

Q1: Why do you require 5 years warranty for LOT 3?
A1: Please, provide 2 price options in this case: Option 1 – price for 3 years warranty and Option 2 – price for 5 years warranty.

Q2: The same as Q1 – for LOT 4.
A2: For desktops and notebooks (LOTs 1 and 2) UNDP requests a minimum warranty period of 3 years. It is logical to request same warranty period for printers (LOT 4), as this period is the usual lifetime of a project. We would like to have the same warranty period for all types of equipment in order to avoid technical problems at mid-point.

Q3: Do you also need MS Office software?
A3: No, it is not included in the specifications.

Q4: What would happen if a company does not provide some of the required documentation (ex. company profile, balance sheets, etc.)?
A4: The Schedule of Requirements lists the documents that offerors should present and asks offerors to describe delivery procedures, warranty conditions, and trade customs applied to warranty service, maintenance of stocks of equipment and spare parts etc. These documents and information provided will help UNDP assess whether an offeror s qualified and meets our minimum requirements. Failure to present some information may serve as basis to disqualify the bid.

Q5: What is the minimum quantity of different types of equipment ordered by UNDP Moldova?
A5: Statistics show that in 2008 UNDP Moldova procured equipment (desktops, laptops, monitors, printers) worth of 415,000 USD. However, please, note that this is just an indicative figure and UNDP Moldova does not guarantee that similar volumes would be ordered during the next years. In order to obtain more information regarding our individual orders (i.e. types of equipment ordered and respective quantities), please, visit our tenders archives for 2008 (http://www.undp.md/tenders/archive2008.shtml) and browse through the IT equipment competitions.

Q6: What is your policy regarding the local equipment producers/assemblers and local brand names?
A6: UNDP does not discriminate any producer or brand of equipment. UNDP's only requirement is that offered equipment is FCC compliant and compatible with the Microsoft Hardware Compatibility List.