

CONSULTANT SERVICES PROCUREMENT NOTICE

Date: 12 April 2013

Country: Republic of Moldova

Description of the assignment: National consultant to ensure gender mainstreaming in community infrastructure projects under CMB

Project name: UN Women CBM Project in Moldova

Period of assignment/services: Starting 27 May 2013, estimated volume of work – up to 160 days within 12 calendar months

Technical proposal and **financial proposal** should be submitted **on-line** no later than 26 April 2013.

Requests for clarification only must be sent by standard electronic communication to the following e-mail natia.cherkezishvili@unwomen.org.

Please notice that this address is for information requests only, please do not send or copy your application package to this address.

UN Women staff will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security. Placing women's rights at the center of all its efforts, UN Women leads and coordinates United Nations system efforts to ensure that commitments on gender equality and gender mainstreaming translate into action throughout the world. It provides strong and coherent leadership in support of Member States' priorities and efforts, building effective partnerships with civil society and other relevant actors.

In February 2013 UN Women and the United Nations Development Programme in the Republic of Moldova entered into an Agreement for the implementation of the Project "Enhance Women's Economic Empowerment in communities on both banks of Nistru River in the Republic of Moldova". The Project goal is to support women's economic empowerment and improve local governance by increasing access of rural women to information and public services including employment and social protection, that will contribute to the realization of the UNDP Confidence Building Measures (CBM) Program funded by EU, aiming at promotion of collaborative projects at the community level on both banks of Nistru River.

This will be achieved through improving capacities and coordination between service providers on gender-sensitive service provision to support further realization of the women's rights and gender equality commitments undertaken by Moldova at international as well as national levels.

The program is designed to be fulfilled within one year, until May 2014. To support achievement of its goal, the project will strive for effective realization of the following outputs:

Output 1: Capacity of local service providers strengthened to provide services for rural women in a coordinated way through Joint Information and Services Bureau.

Output 2: Capacity of national partners to implement gender-sensitive infrastructure, community and social projects within UNDP CBM programme strengthened.

As part of the first component of the project, UN Women will facilitate the establishment and functioning of coordinated service provision to the population living in the security zone, and increase confidence and generate interest towards integrated service provision on both banks of the river Nistru.

To support realization of the second output and effectively mainstream gender in community empowerment and social projects within the CBM Program, UN Women will apply a two staged approach, since the first community projects were already elaborated and submitted.

At Stage 1 project will provide technical advice to the 28 on-going, selected infrastructure, community and social projects' initiatives, taking into account gender issues and empowerment of women through capacity development of those communities and project vendors/companies. This will be done through provision of recommendations to each of them to take into account specific gender aspects, including through adding soft interventions involving community residents from both sides, on the basis of the community infrastructure projects. Activities will include, inter alia, creation and facilitation of women's groups and networks from both sides of the Nistru River around education facilities, water sources and etc.

Interventions at stage 2 will involve provision of full support on ensuring gender sensitivity in infrastructure, community and social projects which will be elaborated and launched during the second call for proposal.

UN Women is therefore seeking to hire a **National Consultant** with the overall goal to mainstream gender in community infrastructure projects under the CBM and provision of expertise and training on gender mainstreaming to both, beneficiaries as well as the CBM project staff.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED WORK

Under direct supervision and guidance of Chief Technical Advisor /International Programme Manager and in close collaboration with the Programme Analyst of the Women's Economic Empowerment Programme, the selected national consultant will be responsible for providing technical assistance, guidance and support on gender mainstreaming from the phase of formulation of call for proposals/expression of interest and selection of companies and projects reflecting lessons learnt from previous cycle of infrastructure, community development and social projects promoting cross-river exchange.

For detailed information, please refer to Annex 1- Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:

- Either an advanced university degree in gender studies, public administration, law, public policies or related fields and a minimum of 3 years of experience in the field of gender analysis and training and development assistance; or a Bachelor's degree with over 6 years of experience in the field of gender analysis and training and development assistance;

II. Years of Experience:

- At least 3 years of proven experience in conducting gender analysis and providing gender mainstreaming support to various national and international organizations working in Moldova;
- At least 3 years of proven experience in organizing and conducting workshops and on-the-job training with focus on gender equality is required;
- Proven records of working/collaborating with local government and CSOs on gender equality in service provision.

III. Functional Competencies:

- Substantive experience in the area of development and/or gender equality and women's empowerment issues;
- Ability to work under pressure and meet strict deadlines.

IV. Language skills:

- Fluency in verbal & written Romanian and Russian is required. Working knowledge of English is an asset;
- Working knowledge of one or more additional languages relevant for Moldova, including Bulgarian, Gagauzian, Romani, Ukrainian or sign language is an asset.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

- Duly filled Personal History Form (PHF11)/CV;
- Letter of Interest;
- Financial proposal

5. FINANCIAL PROPOSAL

The financial proposal shall be structured around the specific tasks and key deliverables described in the Terms of Reference. Interested individual consultants must specify a total lump sum amount for each task and deliverable, which are to be completed by the deadlines specified in the ToR. Payments shall be made based on delivery of the services specified in the ToR and in accordance with the procedures described in the Remuneration section of the ToR. In order to assist UN Women Moldova Programme in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount.

6. TRAVEL

Any travel under this assignment, including appropriate logistical arrangements shall be ensured/facilitated by UN Women.

7. EVALUATION

For detailed evaluation procedures please refer to Annex 1- Terms of Reference

ANNEX

ANNEX 1 – TERMS OF REFERENCES (TOR)

ANNEX 2 – CONDITIONS OF SERVICE - CONSULTANT