

## CONSULTANT SERVICES PROCUREMENT NOTICE

Date: 30 January 2019

**Country:** Republic of Moldova

**Description of the assignment:** National Consultant to support the Ministry of Health, Labour and Social Protection to undertake comprehensive national review on the implementation of the Beijing Declaration and Platform for Action

**Project name:** UN Women Moldova

**Period of assignment/services:** February – April 2019

**Proposals** should be submitted **on-line** no later than **13 February 2019, 23:59 local time**.

Requests for clarification must be sent only by standard electronic communication to the following e-mail [olga.stoler@unwomen.org](mailto:olga.stoler@unwomen.org).

Please notice that this address is for information requests only, please do not send or copy your application package to this address.

UN Women staff will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

### 1. BACKGROUND

UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security.

The work of UN Women in Moldova is guided by its new [Strategic Note \(SN\) for 2018-2022](#), which is aligned with the [Republic of Moldova–United Nations Partnership Framework for Sustainable Development 2018–2022](#) and the [Global Strategic Plan of UN Women](#). The Strategic Note focuses on three main areas: 1. Strengthening women's participation in politics and decision-making 2. Economic empowerment of women, and 3. Ending violence against women and girls. To achieve progress under these areas, UN Women works with variety of national (government, civil society, private sector) and international partners to advance the implementation of existing international and national commitments to women's rights and gender equality, it facilitates networking and exchange of good practices and advocates for women's rights and gender equality in all areas of life.

UN Women is also mandated to strengthen coherence between the global and regional inter-governmental processes and operational activities in the field. As part of its normative mandate, UN Women strives to support the State with the realization of recommendations from the Commission on the Status of Women (CSW), Beijing Platform for Action (BPfA), Universal Periodic Review (UPR) and other treaty and charter-based bodies at the country level, as well as leads key national level processes stemming from the international agenda. Also, UN Women in its Annual Work Plan, for year 2019, foresees to provide support to public authorities in accelerated realization of gender equality and driving progress for all women and girls in partnership with other stakeholders, as well as to present reports on intergovernmental cooperation (CEDAW shadow reporting, and undertaking of a comprehensive national -level review process to assess the progress made in the implementation of Beijing Platform for Action +25).

### 2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED WORK

The National Consultant is expected to support the Department of policies on ensuring equality between women and men (DEO) within the MHLSP, by facilitating and coordinating the process of national review and providing technical expertise in gender equality area in the elaboration of the analytical report reflecting the progress and challenges faced in the implementation of the Beijing Platform for Action.

***For detailed information, please refer to Annex 1- Terms of Reference.***

### **3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS**

#### *Education:*

- Advanced Degree (Master or higher) in human rights, gender studies, public relations, development studies and/or other social science related areas relevant for the assignment.
- A first-level university degree in combination with two additional years of qualifying experience **may be accepted** in lieu of the advanced university degree.

#### *Experience*

- At least 5 years of proven work experience in the field of gender equality, human rights and development;
- At least 3 years of proven work experience/collaboration with the Government sectors in assisting/supporting drafting policy recommendations/ policy reports, coordinating activities;
- Proven experience in developing analytical reports to the international human rights treaty bodies would be an asset;
- At least 2 years of proven experience in working with international organizations (successful experience in working with UN agencies is an asset).

#### *Language Requirements*

- Excellent command of Romanian and English knowledge of Russian would be an asset

### **4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS**

Interested candidates are invited to submit their online applications by **13 February 2019** with the following documents.

- Duly filled Personal History Form PHF11/CV;
- Letter of Intent to include a brief overview about which of your previous experiences makes you the most suitable candidate for the advertised position.
- List of the analytical works/documents developed in the gender equality field.
- Financial proposal (in MDL) - specifying an all-inclusive fixed total contract price, supported by a breakdown of costs as per template provided.

### **5. FINANCIAL PROPOSAL**

The financial proposal shall include a breakdown of the lump sum amount (daily rate and number of anticipated working days). Please see Annex I: Price Proposal Guideline and Template and Annex II: Price Proposal Submission Form.

### **6. TRAVEL**

No travels are envisaged under the current assignment. In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between UN Women and the National Consultant, prior to travel and will be reimbursed.

### **7. EVALUATION**

For detailed evaluation procedures please refer to Annex 1- Terms of Reference

#### **ANNEX**

#### **ANNEX 1 – TERMS OF REFERENCES (TOR)**

#### **ANNEX 2 – CONDITIONS OF SERVICE - CONSULTANT**