

CONSULTANT SERVICES PROCUREMENT NOTICE

Date: 22 June 2017

Country: Republic of Moldova

Description of the assignment: Team of two national consultants to provide expert support to the Working Group on drafting the National Action Plan on implementation the UN SCR 1325

Project name: Women in Peace and Security

Period of assignment/services: Up to 40 working days in the period of July 17 – December 5, 2017

Technical proposal and **financial proposal** should be submitted **on-line** no later than 3 July, 2017, 23:58.

Requests for clarification only must be sent by standard electronic communication to the following e-mail: elena.ratoi@unwomen.org.

Please notice that this address is for information requests only, please do not send or copy your application package to this address.

UN Women staff will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

Grounded in the vision of equality enshrined in the UN Charter, UN Women, among other issues, works for the elimination of discrimination against women and girls, empowerment of women and achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security. Placing women's rights at the heart of all efforts, UN Women leads and coordinates the United Nations system to ensure that gender equality and gender mainstreaming commitments are turned to action everywhere. UN Women is a strong leader that supports the priorities and efforts of the member countries by establishing efficient partnerships with the civil society and relevant partners.

UN Women is operational in Moldova since 2010 on the basis of former UNIFEM projects, which were laid and active in the country from 2007. It extended continuous support to the Government of Moldova, to key stakeholders from national and local levels, through various programmes and activities aimed at creating an enabling environment for gender equality, recognized as a prerequisite for sustainable development with a strong and active policy on gender equality. Since 2014 UN Women has established its fully operational country office in Moldova.

The UN Women Country Program (Strategic Note for the Republic of Moldova) follows and is aligned to the 2013-2017 United Nations–Moldova Partnership Framework, National Gender Equality Program, and other national strategies and plans. Under its Strategic Note Impact Area 1: *Women lead and participate in decision-making at all levels*, UN Women is working towards three Outcomes, one of which is: *Government and Parliament adopt legal and policy frameworks and mechanisms that promote gender balance in politics and decision making, including in peace and security structures*.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED WORK

Under this Outcome, in 2016 UN Women initiated cooperation with the Ministry of Defense (MoD) and the Armed Forces Military Academy of the Republic of Moldova "Alexandru cel Bun" which aims at increasing their institutional capacities and knowledge in the areas of gender equality and implementation of Security Council Resolution (SCR) 1325 on Women, Peace and Security (WPS) and other related Resolutions. In particular, UN Women Moldova supported the development of a first of its kind manual for defense and security personnel, to serve as teaching resource for courses in the Military Academy.

Furthermore, as part of the gender self-assessment carried out under the leadership of the Ministry of Defense using DCAF methodology¹, UN Women supported a legal study on the legislation and policies in the security sector from a gender perspective which has been distributed to all relevant stakeholders. A [Resource Pack on WPS](#), which contains translated relevant SCRs, and other materials was developed and distributed. The publication [“A Women’s Guide to Security Sector Reform”](#) by the Institute for Inclusive Security and DCAF was also translated. Several awareness raising events were supported during 2016 with different stakeholders such as Ministry of Defense, other security institutions, Members of Parliament and civil society organizations on the implementation of UN SCR 1325, and its global, regional and local implications. Under a partnership with the Washington-based Institute for Inclusive Securities, and the Information and Documentation Center of NATO in Moldova, UN Women provided technical guidance in the realization of the project “Moldova’s National Plan to Implement UN Security Council Resolution 1325”, implemented by these two institutions in partnership with Ministry of Defense, towards ensuring that all partner’s efforts are complementary and place the national partners in the driver’s seat.

UN Women also supported the process of developing the new National Strategy for Gender Equality for 2017-2021 adopted on April 28, 2017² and which contains an Objective (Overall objective 4) on: *Ensuring gender equality in the security and defense sector* with three specific objectives: 1. *To ensure equal participation of women and men in leadership positions as well as execution*; 2. *Gender mainstreaming in security and defense sector policies*; 3. *Ensure implementation of CEDAW general recommendation No. 30 of the Committee and UN Security Council Resolutions on Women, Peace and Security*.

An important breakthrough occurred in May 2017, when after months of deliberations and advocacy, Government Decision was adopted (Order no. 54-d from May 29, 2017) which formally launches the process of developing National Action Plan (NAP) on the Implementation of UN SCR1325. The decision establishes a Working Group led by Deputy Prime Minister and consisting of Deputy Ministers of all relevant Ministries and government agencies. It mandates that a NAP should be developed within 6 months’ period. The Ministry of Defense is acting as the Secretariat of the Working Group.

The Ministry of Defense has requested UN Women support in the NAP development process and UN Women has committed to provide expert and facilitation support.

For detailed information, please refer to Annex 1- Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:

- University degree in human rights, gender studies, public relations, development studies, law, statistics and/or other social or economic science related to the areas relevant for the assignment;

II. Years of experience:

- Minimum 5 years of proven experience working/collaborating with the Government sectors in assisting/supporting drafting policy recommendations/ policy reports, coordinating activities;
- Minimum 3 years of proven work experience in the field of gender equality, human rights and development;
- Work experience with international organizations, including UN agencies, will be considered an asset
- Work experience in developing researches, policies, studies, etc. in the field of women in peace and security will be considered an asset

III. Functional Competencies:

Core Values:

- Respect for Diversity
- Integrity
- Professionalism

¹ <http://www.dcaf.ch/Publications/Gender-Self-Assessment-Guide-for-the-Police-Armed-Forces-and-Justice-Sector>

² Adopted based on the Government decision no. 259 and published in the Official Gazette no. 171-180 on June 2, 2017

Core Competencies:

- Awareness and Sensitivity Regarding Gender Issues
- Accountability
- Creative Problem Solving
- Effective Communication
- Inclusive Collaboration
- Stakeholder Engagement
- Leading by Example

IV. Language skills:

- Excellent command of Romanian language. Working knowledge of English or Russian language

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested candidates must submit via online submission system the following documents/ information to demonstrate their qualification:

- Letter of Intent with justification of being the most suitable for the work, vision and working approach, specifically indicating experience of mobilization of excluded communities for participation and inclusion
- Duly filled Personal History Form (P11) and/or CV, including records on past experience in similar projects/assignments and specific outputs obtained; P11 can be downloaded at <http://www.unwomen.org/about-us/employment>;
- Financial proposal (in MDL) - Specifying a total lump sum amount for the tasks specified in this Terms of Reference). The financial proposal shall include a breakdown of this lump sum amount (daily rate and number of anticipated working days, and any other possible costs);
Please see Annex I: Price Proposal Guideline and Template and Annex II: Price Proposal Submission Form.

5. FINANCIAL PROPOSAL

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

6. TRAVEL

No travels are envisaged under the current assignment.

7. EVALUATION

For detailed evaluation procedures please refer to Annex 1- Terms of Reference

ANNEX**ANNEX 1 – TERMS OF REFERENCES (TOR)****ANNEX 2 – CONDITIONS OF SERVICE - CONSULTANT**