

CONSULTANT SERVICES PROCUREMENT NOTICE

Date: 27 April 2017

Country: Republic of Moldova

Description of the assignment: International Consultant to provide support to UN Women innovation initiative in HIV and EAW areas.

Project name: UN Women Moldova

Period of assignment/services: May – December 2017

Proposals should be submitted **on-line** no later than **14 MAY 2017, 23:59 local time**.

Requests for clarification must be sent only by standard electronic communication to the following e-mail ala.zolotariov@unwomen.org.

Please notice that this address is for information requests only, please do not send or copy your application package to this address.

UN Women staff will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

UN Women is operational in Moldova since 2010. Currently, it is implementing its Strategic Note for 2014-2017. UN-Women closely cooperates with the government, civil society, and private sector to advance social, economic and political rights and opportunities for women and girls, placing special focus on those from marginalized groups. These include, but not limited to rural women, Romani women, women with disabilities, young women, women living with or affected by HIV, women survivors of violence and trafficking, women migrants, elderly women and women in Transnistria and Gagauzia. UN-Women's operation in Moldova focuses on three key areas:

- Eliminating Violence Against Women.
- Women in Politics and Leadership.
- Women's Economic Empowerment.

Together with Government and national counterparts, the organization has fully embraced the call for exploring innovative ideas to find sustainable and transformative solutions as envisaged by Agenda 2030. UN Women jointly with CSO partners continues working on mainstreaming innovation approach throughout all results areas with a focus on women survivors of violence and women living with HIV.

Therefore, UN Women is seeking to hire an individual international consultant to provide support in innovating in HIV and help local partners work out loud with innovation experience.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED WORK

The main objective of this assignment is to facilitate and provide support in testing new approaches working with the community of people living with HIV and provide advice to UN Women on further expanding these initiatives.

For detailed information, please refer to Annex 1- Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Education:

- Advanced degree in gender equality, human rights, public health, sociology or any other related science;
- Additional trainings and certifications on HIV is an asset;

Experience:

- At least 5 years of progressive working experience at international level in the design, management and implementation of HIV related development assistance projects and good knowledge of the regional, global HIV related platforms;

- At least 5 years of proven work experience in the field of public health related to HIV, service delivery, of which at least 3 years related to work on improving service delivery through building national capacities of HIV community NGOs;
- At least 3 years records of working/collaborating with local government and NGOs in assisting/supporting drafting policy recommendations/ policy reports and coordinating activities for the improvement of life of women and men living with HIV;
- At least one year of experience in applying co-creation, design thinking and other innovation tools and techniques in the development area is required;
- At least 2 years proven experience in working with international organizations (successful experience in working with UN agencies is an asset).

Language Requirements:

- Fluency in written and oral Russian and English are required.
- Working knowledge of one or more additional languages relevant for Moldova, including Romanian, Bulgarian, Gagauzian, Romani, Ukrainian or sign language would be an asset.

Other Skills

- Knowledge and skills of relevant computer applications of MS Office applications (Word, Excel, Power Point), knowledge of Internet communications and command is required;

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested candidates are invited to submit their online applications by 14 May 2017 with the following documents.

- Duly filled Personal History Form PHF11/CV;
- Letter of Intent to include a brief overview about which of your previous experiences makes you the most suitable candidate for the advertised position.
- Financial proposal (with breakdown of fee on a per day basis).

5. FINANCIAL PROPOSAL

The financial proposal shall include a breakdown of the lump sum amount (daily rate and number of anticipated working days). Please see Annex I: Price Proposal Guideline and Template and Annex II: Price Proposal Submission Form.

6. TRAVEL

Only local travel of the consultant from/to Chisinau and districts of Moldova will be ensured by UN Women Moldova office with prior coordination. Other travel, including international, has to be covered by consultant.

7. EVALUATION

For detailed evaluation procedures please refer to Annex 1- Terms of Reference.

ANNEX:

ANNEX 1 – TERMS OF REFERENCES (TOR);

ANNEX 2 – CONDITIONS OF SERVICE – CONSULTANT.