

## CONSULTANT SERVICES PROCUREMENT NOTICE



**Date:** 16 November 2016

**Country:** Republic of Moldova

**Description of the assignment:** National Consultant to provide capacity building to the Government (Bureau for Relations with Diaspora and Ministry of Labour, Social Protection and Family) on strategic planning and development of gender-sensitive migration policies

### **Project name:**

1. Women Migrant Workers' Labour & Human Rights Project (WMW)/ UN Women

**Period of assignment/services:** 28 November 2016 – 31 January 2017 (up to – 45 working days)

**Starting date:** 28 November 2016

**Technical proposal** and **financial proposal** should be submitted **on-line** no later than **23 November 2016, 23:59 local time**. Requests for clarification only must be sent by standard electronic communication to the following e-mail: [lilia.tulea@unwomen.org](mailto:lilia.tulea@unwomen.org). **Please notice that this address is for information requests only, please do not send or copy your application package to this address.** UN Women staff will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

### **1. BACKGROUND**

Government of Moldova with the support of international community has strongly embarked on promotion of gender equality and undertook specific steps for establishment of an enabling environment to promote and protect women's rights.

At the same time, migration has become another particularly important issue for the fulfilment of women's human rights, including in Moldova. First of all, there is an increasing number of labor migrants which are female, prompting many to refer to the "feminization of migration." Second, women migrant workers are especially vulnerable to discrimination and exploitation that interferes with their fulfilment of many human rights. Thus, women migrant workers face "double discrimination" as women and as non-nationals of the country in which they work.

The Project "Promoting and Protecting Women Migrant Workers' labour and human rights: Engaging with international, national human rights mechanisms to enhance accountability" (WMW Project) is implemented by UN Women in 3 pilot countries: Mexico, Moldova and the Philippines. This Project strives to promote women migrant worker's rights and protect them against exclusion and exploitation at all stages of migration. This project strives to promote women migrant worker's rights and protect them against exclusion and exploitation at all stages of migration. It aims to contribute to this overall objective by (a) strengthening strategic international human rights mechanisms, national oversight institutions and governments to ensure accountability to women migrant workers at all stages; (b) strengthening women migrant workers' organizations and their support groups to effectively engage with the above stakeholders to ensure greater accountability to them. Thus, the WMW Project is intended to generate a range of results which include changes in the awareness, understanding, capacities and responses of the primary target groups – relevant treaty bodies, special procedures mandate holders, UPR, governments, Parliamentarians/Parliamentary secretariats, national human rights mechanisms/institutions - to women migrant workers in the direction of promoting and protecting the latter's rights, including through a responsive and coherent national legislation.

### **2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED WORK**

Under the overall supervision and guidance from UN Women Programme Specialist, the selected National Consultant is expected to provide assistance and capacity building to the Bureau for Relations with Diaspora on strategic planning and facilitate the elaboration of a joint activity strategy between the women migrants and BRD for the development of BRD migration policies and programs, that are directly informed by women migrants, using the co-creation and positive deviant approach.

As well, the selected National Consultant will provide support and co-create the development of the new National

Action Plan for the reintegration of Moldovan citizens returned from abroad. The National Consultant will work in a team with the lead thematic consultant on developing the new National Action Plan supporting the reintegration of Moldovan citizens returned from abroad, recruited by the SDC-funded Joint IOM/UNDP Programme “Mainstreaming Migration into National Development Strategies” under the general guidance of the Head of Department for Migration Policies within the Ministry of Labour, Social Protection and Family.

The National Consultant is expected to organize co-creation workshops with migrant women and men living abroad, and returned migrants to engender migration policies to ensure that their rights are promoted.

For detailed information, please refer to Annex 1-Terms of Reference.

### **3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS**

#### *a. Education:*

- University degree in social science or other required discipline (public administration, business management, economic relations, finance, sociology, research, etc.), Master Degree is an asset.
- Complementary studies in economics and/or international development will be an advantage;
- Other formal education relevant for the assignment;

#### *b. Experience:*

- 2 years of experience in facilitating consultations, policy co-development processes with different stakeholders (governmental, non-governmental, etc.);
- 3 years of proven experience assisting/collaborating with the Government sectors in drafting policy recommendations/policy reports, coordinating activities,
- Minimum 2 years of experience working on best practices in migration, return and reintegration of migrants;
- Proven experience in developing analytical works in migration-related fields would be an asset;
- Experience in working with international organizations and/or UN agencies in particular;

#### *c. Competencies, skills and other requirements:*

- Strong analytical, writing and communication skills;
- Strong knowledge of migration regulatory and legal framework at the national level required;
- Familiarity with UN Women’s mandate;
- Excellent English, Romanian and Russian;
- Availability for the envisaged period and high mobility and flexibility.

#### *d. Diversity:*

- UN Women adheres to the core values of the United Nations; in particular, is respectful of differences of culture, gender, religion, ethnicity, nationality, language, age, HIV status, disability, and sexual orientation, or other status.

### **5. FINANCIAL PROPOSAL**

The financial proposal shall be structured around the specific tasks and key deliverables described in the Terms of Reference. Interested individual consultants must specify a total lump sum amount for each task and deliverable, which are to be completed by the deadlines specified in the ToR. Payments shall be made based on delivery of the services specified in the ToR and in accordance with the procedures described in the Remuneration section of the ToR. In order to assist UN Women Moldova Programme in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount.

### **6. TRAVEL**

The National Consultant will be responsible for all travel expenses associated with undertaking this assignment, including those abroad. All travels shall be coordinated with UN Women WMW Project staff and shall be included in the total contract amount of the contractor. Thus, the National Consultant shall include in the financial proposal travel costs associated for undertaking one travel outside the country to Italy.

Remark: The presented travel costs should include the price of the flights for the most direct and economic route.

## **7. EVALUATION**

For detailed evaluation procedures please refer to Annex 1-Terms of Reference

### **ANNEX**

ANNEX 1 – TERMS OF REFERENCES (TOR)

ANNEX 2 – P11 UN Women

ANNEX 3 – CONDITIONS OF SERVICE –CONSULTANT