

CONSULTANT SERVICES PROCUREMENT NOTICE

Date: 9 Oct. 15

Country: Republic of Moldova

Description of the assignment:

Project name: National Consultant to undertake an assessment of gender mainstreaming programming in the United Nations Country Team Moldova

Period of assignment/services: October - December 2015

Technical proposal and **financial proposal** should be submitted **on-line** no later than **14 October 2015, 23:59 local time**. Requests for clarification only must be sent by standard electronic communication to the following e-mail: lucretia.ciurea@unwomen.org.

Please notice that this address is for information requests only, please do not send or copy your application package to this address.

UN Women staff will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

In Moldova UN Women is operational since 2010 on the basis projects presence, which were laid and active in the country from 2007. It extended continuous support to the Government of Moldova, to key stakeholders from national and local levels, through various programmes and activities aimed at creating an enabling environment for gender equality, recognized as a prerequisite for sustainable development with a strong and active policy on gender equality. Starting with 2014, UN Women Country office has been established in the Republic of Moldova to provide continuous support for the Government, UN and Civil Society to promote gender equality and women's empowerment based on the four key strategic areas in Moldova: (i) Women lead and participate in decision-making at all levels, (ii) Women, especially the poorest and most excluded, are economically empowered and benefit from development, (iii) Women and girls live a life free of violence and (iv) Governance and national planning fully reflect accountability for GE commitments and priorities.

Currently, UN Women is implementing the following major projects: "Joint Integrated Local Development Programme" (JILD), Project on Enhancing Women's Political Representation (WiP), Gender Responsive Budgeting (GRB) as part of a regional project, and Women Labor Migrant project, as part of a global project. The first two projects are joint projects with UNDP.

With the overall aim to ensure effective country strategy implementation and in the context of UN reform, UN Women Moldova plans to hire a short term national consultant to undertake UNCT Moldova Gender Review.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED WORK

In close cooperation UN Women National Programme Officer and Monitoring and Evaluation Officer, the national consultant is expected to undertake the following tasks:

- To analyze the UNPF, policy and programming documents, monitoring and evaluation frameworks, annual reports, mid-term review of UNPF and programmes, evaluation reports and performance assessment tools (where are relevant) to determine the extent to which gender equality perspectives are reflected and mainstreamed in these.
- To identify accountability mechanisms in place for implementing gender mainstreaming strategies, and assess to what extent they are promoting a coordinated operational strategy in support of gender equality, within programming frameworks and monitoring and evaluation systems.

- Attention to women and girls of vulnerable groups
- Refines the generic questionnaire, set up and carries out interviews for identifying the scorecards rating of dimensions (eight) and indicators of UNCT performance.

For detailed information, please refer to Annex 1- Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:

- University degree in social studies, gender or development, law, or other social or economic science related to the areas relevant for the assignment;
- Other formal education relevant for the assignment.

II. Years of experience:

- At least 5 years' experience of work on gender mainstreaming at programme/project, or gender analysis.
- At least 3 years' experience of work on results based management, review and /or evaluation.
- Experience in data collection and analysis, including interviews, survey and focus groups.

III. Competencies:

Analytical skills, communications abilities and teamwork.

IV. Language skills:

- Excellent verbal and written Romanian and English. Knowledge of Russian will be considered an advantage;

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

- Letter of interest:
 - explaining why they are the most suitable for the work and
 - provide a brief methodology on how they will approach and conduct the work (if applicable)
- Duly filled Personal History Form (PHF11)/CV, including past experience in similar projects and at least 3 references;
- Financial proposal.

5. FINANCIAL PROPOSAL

The financial proposal shall be structured around the specific tasks and key deliverables described in the Terms of Reference. Interested individual consultants must specify a daily fee and payments are made to the Individual Consultant based on the number of days worked.

6. TRAVEL

No special arrangements apply.

7. EVALUATION

For detailed evaluation procedures please refer to Annex 1- Terms of Reference

ANNEX

ANNEX 1 – TERMS OF REFERENCES (TOR)

ANNEX 2 – CONDITIONS OF SERVICE - CONSULTANT