



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: **30.06.2015**

Country: Republic of Moldova

Description of the assignment: International Consultant Civil Engineering for technical surveillance services in construction

Project name: "Construction of a Jointly Operated Border Crossing Point at Palanca, RM"

Period of assignment/services: 200 working days, starting with August 2015 through end of 2018

Proposals should be submitted online by pressing the "**Apply Online**" link no later than [13 July 2015](#).

Requests for **clarification only** must be sent by standard electronic communication to the following e-mail: veaceslav.palade@undp.org. UNDP will respond by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all applicants.

1. BACKGROUND

The Moldova-Ukraine common border (total length = 1222 km) consists of 955 km of green border and 267 km of blue border and represents one of the most problematic border segments in the region, being used by irregular migrants heading westwards, whereas the adjacent border area is vulnerable to border and related crime, such as smuggling. The self-proclaimed Transnistrian republic has been for the last twenty-three years a grey area increasing the risks of illegal activities in the region, particularly along the Ukrainian-Moldovan border. The Transnistrian segment on the Ukraine-Moldova border is a serious obstacle for the passenger and cargo flows between two countries, increasing the role of the Border Crossing Points outside Transnistria and raising the demand for their use.

Palanca international road border crossing point (BCP) is one of the BCPs between Moldova and Ukraine that experiences a high workload due to the passenger and cargo traffic avoiding Transnistria. It was built in 1998 and is located at the Moldovan side of the border on the edge of Palanca village, Stefan Voda district (150 km away from Chisinau - the capital city of the Republic of Moldova). At present, border guard and customs controls are carried out at three places (by control authorities of Moldova at 'Palanca' BCP and by control authorities of Ukraine at 'Mayaki' BCP which is located 3,5 km from BCP Palanca and 'Udobne' BCP which is located 4.3 km from BCP Palanca). A 7.6 km portion of the Ukrainian highway Odessa-Reni between Mayaki and Udobne passes through the territory of the Republic of Moldova. This highway is an important road infrastructure and transport corridor that links Odessa and major cities from the region, as Belgorod-Dnestrovsk, Reni, and Kilia.

On the basis of the Agreement from 1997 the Palanca BCP operated as a Jointly Operated Border Crossing Point from March 1997 until August 2001, when the Ukrainian party unilaterally terminated the “Joint Border Control” operation. As a consequence, in 2001 Mayaki (UA) and Udobne (UA) BCPs were established at the two sides of the transit road with the aim of carrying out checks by the Ukrainian border control agencies in these places to ensure that the predominantly domestic traffic did not illicitly cross into Moldova.

The establishment of Palanca Jointly Operated Border Crossing Point (JOBCP) on the territory of the Republic of Moldova will resolve the problem of the internal Ukrainian traffic, because all types of cross-border control of both countries will be fulfilled in one place, namely at Palanca JOBCP, without further control at ‘Mayaki’ BCP (Ukraine) and ‘Udobne’ BCP (Ukraine).

Through this project we plan to build and equip a modern JOBCP in compliance with the EU standards, this will contribute to removing currently existing in BCP Mayaki and BCP Udobne restrictions on the cargo of goods under the groups 1-24 of the Combined Nomenclature of Goods (transportation of animal, plants and food stuff made of them) imposed by the Ukrainian part due to the limited control capacity for these types of goods. The technical design is planned to be finalized by the end of 2015 followed with the construction works for the period 2016-2018.

In this regards UNDP is seeking to hire an experienced international civil engineering consultant to conduct independent and professional periodic monitoring and checks of the quality, cost-efficiency and timeliness of the construction works starting with contracting of the design company and ending with commissioning of the BCP Palanca to the beneficiaries.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED TASKS

The expected output for the Engineer Consultant’s assignment is to provide technical/expert surveillance services to UNDP for an efficient, qualitative and timely completion of the construction of the jointly operated border crossing point (JOBCP) at Palanca, on the territory of the Republic of Moldova.

For detailed information please refer to Terms of Reference attached in Annex 1.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Academic Qualifications:

- Degree in Engineering, Constructions, Architecture, or other relevant field;

Years of experience:

- Minimum of 8 years of progressively responsible professional experience in the area of constructions and provision of engineering advisory services;
- At least 10 years of professional experience within last 15 years in the area of preparation, negotiation and administration of contracts and in the settlement of claims and dispute resolutions with FIDIC Red Book contract management
- Experience in working with/contracted by international development organizations for similar assignments is a strong advantage

Knowledge and competencies:

- Deep technical knowledge of standards and principles of international construction contracts and business processes

- Comprehensive knowledge and skills in the management of contracts within FIDIC Red Book standards

Abilities & skills:

- Proven abilities in provision of advisory services in the area of supervision of constructions
- Proven ability to plan, work and deliver on agreed deadlines;
- Demonstrated interpersonal and diplomatic skills, as well as the ability to communicate effectively with all stakeholders and to present ideas clearly and effectively;
- Proven report writing and drafting skills
- Fluency in English, command of Romanian and/or Russian languages will be an advantage.
- Computer literacy and ability to effectively use office technology equipment, IT tools.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

Proposal:

- (i) Cover Letter;
- (ii) Personal CV/P11 including past experience in similar projects and at least 3 referees.
- (iii) Financial proposal: in USD, specifying a total lump sum amount and the number of anticipated working days.

5. FINANCIAL PROPOSAL

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including fees, taxes, travel, living expenses, and number of anticipated working days).

Travel

Local travel outside of Chisinau is planned and will be arranged by UNDP at UNDP cost. The offeror must bear the travel costs related only to international travel, this includes all travel to join duty station/repatriation travel. It is envisaged that the Consultant will travel to /from Moldova according to the **days in duty station** as specified in the TOR, but not less than **12 trips to/from Moldova** throughout the whole assignment. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

6. EVALUATION

Initially, applicants will be long-listed based on the following minimum qualification criteria:

- Degree in Engineering, Constructions, Architecture, or other relevant field

- Minimum of 8 years of progressively responsible professional experience in the area of constructions and provision of engineering advisory services;
- Proficient knowledge of English language.

The long-listed applicants will be further evaluated by a Selection Committee based on the following short-listing criteria:

Sort-listing Criteria	Scoring	Maximum Points Obtainable
Degree in Engineering, Constructions, Architecture, or other relevant field;	(Bachelor's - 20pts, Master's – 35 pts.)	35
At least 8 years of progressively responsible professional experience in the area of constructions and provision of engineering advisory services	(8 years -<20 pts; >8 years– two points for each additional year - max. 40 pts.)	40
At least 10 years of professional experience within last 15 years in the area of preparation, negotiation and administration of contracts and in the settlement of claims and dispute resolutions with FIDIC Red Book contract management.	(<10 years- <20 pts, >10 y. - two points for each additional year – max. 40 pts.)	40
Experience in working with/contracted by international development organizations for similar assignments is a strong advantage	(No - 0 pts; 1-5 years - 25 pts; >5 years– five points for each additional year - max. 35pts.)	35
TOTAL		150

The *first four* candidates who passed short-listing evaluation criteria with the highest scores shall be invited for interview and pass to cumulative analysis.

Cumulative analysis

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as:

- responsive/compliant/acceptable, and
- having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weight – 60% (300 pts);

* Financial Criteria weight – 40% (200 pts).

Only candidates obtaining a minimum of 210 points of the technical criteria would be considered for the further and Financial Evaluation and requested to submit financial offers.

Technical Criteria	Scoring	Maximum Points Obtainable
Interview		
Deep technical knowledge of standards and principles of international construction contracts and business processes	(limited – <30 pts, satisfactory – <50 pts, extensive – <80 pts.)	80
Comprehensive knowledge and skills in the management of contracts within FIDIC Red Book standards	(limited – <30 pts, satisfactory – <50 pts, extensive – <80 pts.)	80

Proven abilities in provision of advisory services in the area of supervision of constructions	(limited – <30 pts, satisfactory – <50 pts, extensive – <70pts.)	70
Proven report writing and drafting skills	(limited – <10 pts, satisfactory – <20 pts, extensive – <40pts.)	40
Demonstrated interpersonal and diplomatic skills, as well as the ability to communicate effectively and to present ideas clearly and effectively	(limited – <5 pts, satisfactory – <15 pts, extensive – <20 pts.)	20
A working knowledge of the Romanian or the Russian language would be an advantage	(limited – <5 pts, satisfactory – <10 pts)	10
Maximum Total Technical Scoring		300
<u>Financial</u>		
Evaluation of submitted financial offers will be done based on the following formula: $S = F_{min} / F * 200$ S - score received on financial evaluation; Fmin - the lowest financial offer out of all the submitted offers qualified over the technical evaluation round; F - financial offer under consideration.		200

In case of applications from governmental officials (employees of state institutions) in office - a “No objection Letter” from the concerned institution/organization must be supplied.

Winning candidate

The winning candidate will be the candidate, who has accumulated the highest aggregated score (technical scoring + financial scoring).

ANNEXES:

ANNEX 1 – TERMS OF REFERENCES (TOR)

ANNEX 2 – INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS