



European Union High Level Policy Advice Mission to the Republic of Moldova

Terms of Reference

Short term local expert

Background

The EU High Level Policy Advisory Mission (EUHLPAM) is a project financed by the European Union and implemented by the UNDP. The objective of the project is to support the Government to implement its EU-integration related reform Agenda and in particular to assist the government in developing the capacities required for the implementation of the Association Agreement, including the Deep and Comprehensive Free Trade Area, as well as the Visa Liberalisation Action Plan. Specifically, the project aims at strengthening the policy-making, strategic planning and policy management capacities of selected line Ministries and State Agencies involved in the implementation of the Association Agreement and Visa Liberalization and at enhancing stakeholders' knowledge and awareness of EU policies, legislation and regulations in sectors strategic to the implementation of the Association Agreement including the Deep and Comprehensive Free Trade Area, and to the implementation of visa liberalization.

EUHLPAM beneficiaries include: the Prime Minister's Office, the Ministry of Foreign Affairs and European Integration; Ministry of Justice, Ministry of Internal Affairs, Bureau for Migration and Asylum, Prosecutor General Office, National Anti-Corruption Centre, Ministry of Agriculture and Food Industry, Ministry of Transport and Road Infrastructure, Ministry of Economy, Ministry of Education, Ministry of Environment, Customs Service, Main State Tax Inspectorate. The main tasks of advisers are to provide policy advice to project beneficiaries in order to enhance their ability to design and implement their Europe Integration related reform agenda.

The project is seeking to engage the services of a short term local expert to address the research and quantitative analysis needs of the Ministry of Environment in order to strengthen their intrinsic capacity to implement their related Association Agreement commitments. The local expert will work with the EU High Level Policy Adviser/EUHLPA deployed at the Ministry of Environment of the Republic of Moldova.

Proposed position Title: Local Expert to the Ministry of Environment of the Republic of Moldova

Duty Station: Chisinau, Republic of Moldova

Type of Contract: Individual Contract (IC) - local

Duration of the Contract: 1 April- 5 May 2015 (22 working days)

Reporting to: EUHLPA to the Minister of Environment and the EUHLPAM project manager

Description of Responsibilities:

The local expert to the Ministry of Environment of the Republic of Moldova will work with the EUHLPA deployed at the Ministry of Environment of the Republic of Moldova to support the development of the Draft Report on the Development of an Environmental Protection Agency (EPA) in Moldova. The objective of the Report, in accordance with the Advisers Terms of Reference to examine the options for the





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establishment of an EPA, along the lines in EU Member States, as part of the reform and modernization of the environmental institutions in Moldova and in order to effectively implement new Environmental laws and policy according to Moldova's commitments in the Association Agreement. The Adviser's Institutional Reform Concept outlined monitoring of environmental quality in specific sectors according to EU/AA requirements as a potential component of the proposed First Phase of EPA establishment in Moldova. The further development of this outline proposal requires research and analysis of the capacity of the State Hydro-meteorological Service a body subordinate to the Ministry of Environment, which is responsible for the monitoring of surface water quality, atmospheric air quality, and soil quality in Moldova to undertake monitoring according to EU standards and requirements.

The specific objective is to determine in a non technical report the current status of environmental monitoring in relation to EU requirements set out in the Association Agreement for surface water quality, where EU legislative requirements are largely enshrined in Moldovan law and to a lesser extent, for air and soil quality where an EU compliant legislative framework is at an early stage of development. This is in line with EU best practice for assessment of monitoring whereby established expertise, competency and capacity of the particular Public Authority to perform the task is the principal rationale to determine the assignment of a particular responsibility. In addition, an overall assessment of the resources and facilities and capacity of the State Hydro-meteorological Service including budgetary, financial, human and IT resources, facilities /office and laboratories, will be outlined to establish the overall capacity of the organization to support potential future EPA activities. The assignment will be undertaken on the basis of non technical institutional self-assessment techniques, including research, questionnaires, one-to-one interviews with key staff, site visits to the facilities etc.

These activities are unique to this Terms of Reference and are not duplicated by any other Project. The activities outlined in this ToR are directly related to the Adviser's ToR and are pivotal to assessing the options for future development of an EPA in Moldova. The timing of this activity is key to ensure a newly appointed Minister of the Environment may be advised of the options in relation to the future establishment of an EPA in Moldova.

The local expert will report primarily to the EUHLPA to the Ministry of Environment and the EUHLPAM project manager.

Key Responsibilities:

- Conduct research, develop questionnaires, hold interviews with key staff, site visits to the State Hydro-meteorological Service offices and laboratory facilities, analyse findings and prepare draft Report.
- Provide any other related support upon the request of the EUHLPA and/or project management, including editing of existing Ministry of Environment documents translated from English to Romanian to ensure that they meet the appropriate standard as related to terminology.

The above responsibilities will be carried out through but not limited to: draft proposals, researched options, presentations and other relevant documentation as well as provision of technical on-the-job support required for the fulfilment of ToR.





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Deliverables, activities, and milestones shall follow this tentative schedule:

Deliverable/milestone	Indicative timeframe
1. Existing Ministry of Environment documents reviewed and background analysis of Legislation and Reports related to environmental monitoring service of the State Hydro-meteorological Service and other sources of information relevant to the assignment including proposed Strategy for the Selection of Surface Water Monitoring Parameters under the Irrigation Sector Reform Project 2011 undertaken.	April 7, 2015
2. Two detailed self-assessment Questionnaires prepared: <ul style="list-style-type: none">• Questionnaire for interviews with key staff of the State Hydro-Meteorological Service in relation to current environmental monitoring in comparison with EU requirements for water, air and soil set out in the Association Agreement;• Detailed self-assessment questionnaire for interviews with key staff of the State Hydro-Meteorological Service on budgetary and financial resources, human and IT resources, facilities, office and laboratories.	April 16, 2015
3. Self-assessment interviews with key staff - performed. Analysis of outputs performed and Report on findings prepared.	May 5, 2015

The local expert is required to operate according to the Mission's Code of Conduct, which constitutes an integral part of the contract, and a prioritised work plan agreed with the adviser to the Ministry of Environment and the project manager.

Qualifications and skills:

I. Academic Qualifications:

- Master's Degree in Environmental Law, Environmental Science/Protection, Environmental and Natural Resource Economics/Management. A bachelor degree in the same areas combined with 7 years of relevant working experience is considered equivalent.

II. Years of experience:

- Preferably 7 years of related professional experience;



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- At least 5 years of professional experience linked to the provision of policy advice and/or research in the environment sector of the Republic of Moldova; advisory experience with senior public sector officials or senior staff of other organisations is a strong advantage;
- At least 5 years of proven experience working with the public administration. Approximation experience in the sector is a strong advantage.

III. Competencies:

- Good understanding of environmental policy and legal framework of the Republic of Moldova;
- Good understanding of environmental quality monitoring requirements of EU environmental legislation. Knowledge of EU monitoring requirements in the water sector is an advantage;
- Excellent drafting and research skills and eye for detail;
- Positive attitude and ability to work in a team;
- Excellent command of English, Romanian and Russian languages, including excellent drafting/editing skills in English and Romanian.

Documents to be included when submitting the proposals:

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal: explaining why they are the most suitable for the work and providing evidence of legal approximation in the environment sector;
2. Financial proposal;
3. Personal CV including past experience in similar assignments, the duly filled Personal History Form (P11) and at least 3 names for a reference check.



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