

INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 9 May 2014

Country: Republic of Moldova

Description of the assignment: National Consultant to support functioning and capacity building initiatives of Joint Information and Services Bureaus to provide advanced services for migrant women and women living in the security zone

Projects name: CBM and WMW Projects in Moldova

Period of assignment/services: Mid-June 2014 – May 2015 (up to 220 days within 11 months)

Technical proposal together with the **Financial proposal** should be submitted **on-line** no later than **19 May 2014**. Any request for clarification must be sent by standard electronic communication to the address corneliu.eftodi@unwomen.org. UN Women CO staff will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. GENERAL BACKGROUND AND CONTEXT

UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security.

Economic empowerment is one of the priority areas of UN Women. UN Women works with Governments and multilateral partners (UNDP, ILO, World Bank, regional development banks) to promote women's economic empowerment and increase their access to economic opportunities, especially for those who are most excluded.

At the global level, UN Women is an active member of the Global Migration Group (GMG), an inter-agency group bringing together heads of agencies to promote the wider application of all relevant international and regional instruments and norms relating to migration, and to encourage the adoption of more coherent, comprehensive and better coordinated approaches to the issue of international migration.

In December 2013, UN Women signed an agreement with the European Union, for the financing and implementation of a 3-years global project with three pilots (Mexico (Latin America), Philippines (South East Asia) and Republic of Moldova (Eastern Europe)): Promoting and Protecting Women Migrant Workers' labour and human rights: Engaging with international, national human rights mechanisms to enhance accountability.

This project strives to promote women migrant worker's rights¹ and protect them against exclusion and exploitation at all stages of migration. It aims to contribute to this overall objective by (a) strengthening strategic international human rights mechanisms, national oversight institutions and governments to ensure accountability to women migrant workers at all stages; (b) strengthening women migrant workers' organizations and their support groups to effectively engage with the above stakeholders to ensure greater accountability to them.

Protecting women migrant worker's rights advances the human rights agenda, has a positive bearing on irregular migration and trafficking, contributes to well managed labor migration and good migration governance, and is critical for economic growth and development.

Thus, project to be implemented in partnership with OHCHR is intended to generate a range of results which include changes in the awareness, understanding, capacities and responses of the primary target groups – relevant treaty bodies, special procedures mandate holders, Universal Periodic Review (UPR), governments, Parliamentarians/Parliamentary secretariats, national human rights mechanisms/institutions - to women migrant workers in the direction of promoting and protecting the latter's rights. Likewise it will capacitate women migrant worker's organizations and their support groups to strategically engage with the above-mentioned stakeholders so as to enhance the latter's accountability to them. In

¹ As defined by the Migrant Worker's Convention, the term "migrant worker" refers to any person who is to be engaged, is engaged or has been engaged in a remunerated activity in a State of which he or she is not a national" (Art 2CMW)

addition to these targeted stakeholders and beneficiaries per country, the action will also engage with high level global/regional inter-governmental processes; on-line knowledge platforms and forums, the general public through cost effective public awareness initiatives, reaching about 7000 stakeholders totally in 36 months.

Concurrently, UN Women is implementing another project in Moldova that engaged diverse stakeholders at national and local levels within the Confidence Building Measures Programme to support women's economic empowerment and improve local governance by increasing access of rural women to information and public services including employment and social protection in the Security Zone and in Transnistria region. One of the intended results of this project is to provide support in establishing one-stop-shops at the local level to provide increased access to services from the area of social protection, entrepreneurship and business development, agriculture, legal and other to women, especially rural and vulnerable, including targeting returned women migrants.

With the overall aim to support capacity building initiatives and functioning of the Joint Information and Services Bureaus to provide advanced services for women migrants as well as women living in the security zone, UN Women is planning to hire a national consultant.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED WORK

The National Consultant will be responsible for coordinating and provision of support for the capacity building of service providers within Joint Information and Services Bureaus (JISBs) to provide targeted, gender sensitive and results oriented service to women, especially vulnerable, including women migrants (both, returned and those abroad), women living in the security zone, etc. These will be carried out within the 1. Promoting and Protecting Women Migrant Worker's Labour and Human Rights in Moldova (June 2014 – March 2015), further as "WMW" and 2. Support to Confidence Building Measures (during June – September 2014), further as "CBM". The consultant will liaise with other relevant programmes/projects and initiatives to coordinate approaches and synergize interventions at the local level in terms of service provision for women from various vulnerable groups;

For detailed evaluation procedures please refer to Annex 1 – Terms of Reference

3. MINIMUM REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Education:

- Degree in public administration, law, policy analysis, development studies and/or other social science related areas relevant for the assignment;

Experience:

- At least 3 years of experience working with local public authorities and/or NGOs in the area of service delivery, particularly related to social and business related services;
- At least 3 years of proven work experience in coordinating and/or organizing roundtables discussion, trainings and other capacity building activities with public servants, NGOs, and other services relates stakeholders with focus on women's rights, gender sensitive service provision, including to women migrants, women living in rural area and vulnerable, etc.;
- At least 3 years of working experience with international organizations and/or government concerning related field;
- Familiarity with JISB work is an advantage;

Language skills:

- Fluency in verbal & written Romanian and Russian. Advanced level of English is an asset.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested candidates must submit via online submission system the following documents/ information to demonstrate their qualification:

- Letter of Intent
- Duly filled Personal History Form (PHF11)/CV;
- Financial proposal

5. TRAVEL

The National Consultant will be provided with the transportation as may be required for travel outside Chisinau. All travels shall be coordinated in advance with UN Women Project Management.

6. FINANCIAL PROPOSAL

The financial proposal shall be structured around the specific tasks and key deliverables described in the Terms of Reference. Interested consultants must specify a total lump sum amount for each task and deliverable, which are to be completed by the deadlines specified in the ToR. Payments shall be made based on delivery of the services specified in the ToR and in accordance with the procedures described in the Remuneration section of the ToR. In order to assist UN Women Moldova Programmes in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount and the number of anticipated working days.

7. EVALUATION

For detailed evaluation procedures please refer to Annex 1 – Terms of Reference.

ANNEX

ANNEX 1 – TERMS OF REFERENCES (TOR)

ANNEX 2 – INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS