



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: **15 January 2013**

Country: Republic of Moldova

Description of the assignment: Urban Services/ National Expert for High-Level Event on Green Development

Project name: High-Level Event on Green Development

Period of assignment/services: Output-based consultancy with an estimated input of up to 20 work days within a period of 3 months (February –April 2014)

Proposals should be submitted online by pressing the "Apply Now" button no later than [31 January 2014](#).

Requests for **clarification only** must be sent by standard electronic communication to the following e-mail: valentin.turcan@undp.org and alexandru.oprunenco@undp.org. UNDP will respond by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all applicants.

1. BACKGROUND

The desire to respond to economic, social and environmental development priorities is at the heart of post-2015 development agenda. Indeed, one of the key challenges facing current political and economic systems is to ensure continued economic growth, while reducing environment footprint and fighting inequality both within and amongst the countries.

The situation of many developing countries is the most challenging: they need to grow fast to bridge the development gap with the developed countries and ensure the benefits of growth are equitably distributed across the society. However, they need to do so amidst scarcer natural resources and heightened climate risks. As for many of them the old-styled 'brown' industrialization might not work as before, they need to discover new green engines for growth with latter complementing and eventually the former. The Republic of Moldova is one of these countries. While during the last decade the economic growth has been mostly positive and great advances have been made in reducing poverty the country faces strong competitiveness and resource-related challenges and hence searches for a new innovation-based green development model.

Furthermore, it is now the time to ask what legacy current generation of Moldovan people will

leave to their children and grandchildren. Thus, the country those generations will live in largely depends on the choices made today. How fertile will the soil that Moldovans are so proud of be? Will there be sufficiently clean water for all the people to consume? Can the gap between the wealthiest and those in most need grow larger or will it be contained and diminished? Green growth can address these and other pressing development challenges.

With the initialing of the Association Agreement with the EU in Vilnius in November 2013, the country has also made statement on its development choice. The people of Moldova have opted to integrate into one of the biggest and most competitive markets. In doing so, they have opened themselves to learning and improving, to changing and aiming for future economic and environmental sustainability.

The international community offers an impressive array of lessons and experiences which can be employed and adapted. Moreover, several experiences can be found in Moldova itself and these experiences can enrich further our understanding of the challenges and opportunities lying ahead. Both local and international experiences show that economic growth and environmental sustainability are not and should not always be mutually exclusive. This initiative aims at finding, learning from and promoting experiences and solutions that satisfy both growth and sustainability elements of development and that can be further fed into the national development policy and practice.

The initiative that will culminate with a high-level forum under the auspices of the Prime Minister of Moldova on “Green Offer for Moldova’s Today and Tomorrow” will seek to review past experiences, will also bring into attention working policy and business models, and to learn from achievements and failures in advancing green economic development in order to offer a set of comprehensive, evidence-based and business-proof policy and regulatory recommendations to help Moldova switch to a green development through increased competitiveness, investment attractiveness and sustainable business development.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

Community managers (public authorities and contracted providers) in Moldova strive to provide services to the citizens which would meet the modern needs and requirements. Classical approaches to urban services often are pricey to implement and require expensive maintenance. Practice proves that a green approach to urban services not only diminishes the fiscal burden but also creates more jobs and safeguards the environment. The sector discussions will showcase replicable models and will offer the regulators a path for multiplying the effects across more communities. Aspects related to water and sanitation should also be given consideration.

Under the overall direction and guidance of UNDP Moldova and the Lead Consultant for High-Level Event on Green Development, the sector expert is expected to work closely with the Lead Consultant in fulfilling the following requirements:

- I. Producing the thematic paper (main deliverable)
- II. Support for co-chairing a thematic round table
- III. Contribute to the mapping of the existing efforts on all three dimensions: business, government/communities and external assistance.

For detailed information, please refer to Annex 1 – Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:

- University degree in relevant field of expertise (urban services)

II. Years of experience:

- The consultant should be nationally recognized with at least 2 years' experience in the fields of urban services and/or development.
- The expert must have proven knowledge of relevant policies and laws.
- He/she shall have proven communication and organizational skills
- Familiarity with the United Nations and its programmes in sustainable development is beneficial.
- He/she must have proven strong written and communications skills, be fluent in Romanian, Russian and English.

III. Competencies:

- Demonstrates integrity by modeling the UN values and ethical standards;
- Displays cultural, gender, religion, race, nationality and age sensibility and adaptability;
- Consistently approaches work with energy and a positive, constructive attitude;
- Ability to work independently;
- Strong ability to demonstrate high quality final products under short deadlines.
- Ability to communicate issues and facilitate resolution in a timely manner.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Financial proposal;
2. Personal CV or P11 form and at least 3 references.

5. FINANCIAL PROPOSAL

The financial proposal will specify the all-inclusive daily fee, and payments are made to the Individual Consultant based on the number of days worked.

Travel

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

6. EVALUATION

Initially, individual consultants will be short-listed based on the following minimum qualification criteria:

- University degree in a relevant field of expertise
- At least 2 years of experience in the fields of urban services and/or development.

The short-listed individual consultants will be further evaluated based on the following methodology:

Cumulative analysis

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
- b) having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weight – 60% (300 pts)

* Financial Criteria weight – 40% (200 pts)

Only candidates obtaining a minimum of 210 points would be considered for the Financial Evaluation.

Criteria	Scoring	Maximum Points Obtainable
<u>Technical</u>		
• University degree in relevant field of expertise (urban services)	(under-Master's – 20 pts, Master's – 30 pts, PhD – 50 pts)	50
• At least 2 years' experience in the fields of urban services and/or development.	(2 years – 15 pts, > 2 years – 50 pts)	50
• Working experience in the field of green development, proven knowledge of relevant policies and laws.	(no – 0, yes – 50 pts.)	50
• Familiarity with the United Nations and its programmes in sustainable development is beneficial.	(no – 0, yes – 30 pts.)	20
• Fluency in English, Romanian and Russian orally and in writing	(Romanian and Russian – 20 pts; English – 10 pts)	30
• Interview (demonstrated technical knowledge and experience; communication/ interpersonal skills; initiative; creativity/ resourcefulness)	(60 – demonstrated technical knowledge and experience; 15 – communication/ interpersonal skills; 15 – initiative; 10 –	100

	creativity/resourcefulness)	
Maximum Total Technical Scoring		300
<u>Financial</u>		
Evaluation of submitted financial offers will be done based on the following formula: $S = F_{min} / F * 200$ S – score received on financial evaluation; Fmin – the lowest financial offer out of all the submitted offers qualified over the technical evaluation round; F – financial offer under consideration.		200

Winning candidate

The winning candidate will be the candidate, who has accumulated the highest aggregated score (technical scoring + financial scoring).

ANNEXES:

ANNEX 1 – TERMS OF REFERENCES (TOR)

ANNEX 2 – INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS